

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee Meeting
Tuesday –June 20, 2023
6:30 p.m.
Board Room A/B, Spellman Education Center
782 Springdale Drive, Exton, PA 19341/Livestream

AGENDA

- Public Comment
- Approval of May 15, 2023 P&FC Minutes (see attached) Mr. Bevilacqua
- Approval of Healthcare Benefit Consulting Agreement Renewal, Mr. Scully
Gallagher Benefit Services (see attached)
- Approval of 2023-24 Food Service Pricing (see attached) Mr. Scully
- Approval of Agreement with Westtown Township (see attached) Mr. Birster

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(Board & Public)

*Public Comment Protocol*

- Residents wishing to make public comment on agenda items must register prior to the start of the meeting.
- Public comments on agenda items will be taken at the beginning of the meeting prior to voting.
- Policy 903: Public Participation in Board Meetings governs public comment.
- The committee chair or designee will call residents in the order in which they signed in.
- A three-minute timer will begin after the speaker states their name and township of residence.

Committee Meeting Minutes  
WEST CHESTER AREA SCHOOL DISTRICT  
May 15, 2023 – Property & Finance Committee

Attending Committee Members: Director Bevilacqua-Chair, Director Fleming, Director Herrmann

Other Board Members: Director Chester, Director Christy, Director Detre, Director Durnell, Director Tiernan

Administration: Mr. John Scully, Dr. Kalia Reynolds, Mr. Wayne Birster, Mr. Justin Matys

Also Present: Members of the public

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |
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| Action or outcomes from the meeting: (Unless noted, all votes were 3-0.) Director Whomsley was absent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                |
| Public Comment was made by the following residents on agenda items as indicated:<br>No Public Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                |
| The committee approved the April 17, 2023 Property & Finance Committee Minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Mr. Bevilacqua |
| Mr. Scully reviewed the May Budget Forecast Model. Changes to the 2022-23 expense projections include a reduction for the PPA Carryover in the amount of \$165,125. Increases to the 2023-24 expense projections include the PPA Carryover from 2022-23 in the amount of \$165,125.<br>Mr. Scully reviewed schedules which included a 10-year history of mandated expenditures and state funding, a 2022-23 to 2023-24 budget-to-budget comparison for revenues and expenses and a 10-year history of tax increases in Chester and Delaware counties compared to the Act 1 Index.<br>Mr. Scully advised the committee that budgeted total expenses increased by \$5.3 million or 1.8%. Total revenues increased by \$7 million or 2.7%. This is an informational item and no Board action is required. | Mr. Scully     |
| Mr. Scully reviewed the Property Tax and Homestead/Farmstead exclusion process. Annually, the State provides the District with a means to lower property taxes via Homestead/Farmstead exclusion which is funded by the States gaming revenues. This year, the State provided the District with \$4,169,609.95 for property tax relief which equates to a \$170.41 exclusion amount for each qualified property. Annually, the Board must approve to accept these funds and use them for tax relief purposes through a resolution. The committee recommended approval to adopt the 2023-24 Homestead/Farmstead Exclusion Resolution.                                                                                                                                                                   | Mr. Scully     |
| Mr. Scully reviewed the Final Budget Resolution for 2023-24 and the Annual Tax Levy Resolution for 2023-24. The Final Budget resolution for 2023-24 provides General Fund appropriations of \$302,294,995. The Annual Tax Levy resolution for 2023-24 sets the real estate tax for Chester County at 22.4364 mills and Delaware County at 9.9424 mills. The committee recommended approval of the Final Budget Resolution for the 2023-24 Fiscal Year and the Annual Tax Levy Resolution for the 2023-24 Fiscal Year.                                                                                                                                                                                                                                                                                  | Mr. Scully     |
| Mr. Scully discussed PA School Code requirements that School Boards approve commitments of fund balance by June 30 <sup>th</sup> . Mr. Scully advised the Committee that committed and assigned fund balance amounts must be coordinated with the District's Annual Financial Report (AFR) which is submitted to PDE in October after the annual audit of financial statements. The state auditors recommended that each year prior to June 30 <sup>th</sup> the Board approve a resolution authorizing the administration to Commit/Assign fund                                                                                                                                                                                                                                                       | Mr. Scully     |

| balances for specific purposes with subsequent Board approval of the dollar amounts after completion of the annual audit. The Administration requests approval for authorization to commit a fund balance for health care stabilization. Approval is also requested to assign fund balances for alternative education, athletics, millage rate stabilization, property assessment fluctuations, and future staffing needs. The committee recommended approval to commit/assign fund balances.                                                                                                                                                                     |                                     |                               |                |              |             |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |
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| Mr. Scully reviewed the Act 44 Auditee Reporting Form and Resolution. The Auditor General’s Department provides the form for audited school districts to submit responses detailing the adoption of the Department’s recommendations or the reasons why the recommendations have not been adopted. Mr. Scully recommended the Board adopt Recommendations #3 and 5 in the Report and takes notice of Recommendations #1, 2, and 4, as set forth on the Act 44 Auditee Reporting Form. The committee recommended approval to adopt Recommendations #3 and 5 and acknowledge Recommendations #1, 2, and 4.                                                          |                                     |                               |                |              | Mr. Scully  |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |
| Mr. Scully reviewed the Food Services Program Equipment Purchases and Renovation Plan. This schedule accounts for all equipment that will be replaced as part of renovation projects and spans from 2023 through 2031 & future years. The 2023-24 equipment replacement budget totals \$427,320. Mr. Scully reviewed the funding analysis schedule for the replacement plan. The plan will utilize existing cash within the Food Service Fund to fund the equipment replacements. The committee recommended approval of the equipment purchases for the 2023-24 year.                                                                                             |                                     |                               |                |              | Mr. Scully  |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |
| Mr. Birster stated that in March, the Property and Finance Committee reviewed the application for naming school district facilities at the Greystone Elementary School Library, The Dr. James R. Scanlon Student Learning Center. The Facilities and Operations Department obtained a signage estimate from FastSigns in the amount of \$234.13 to provide dedication signage for the Greystone Elementary School Library naming. The next step is to advertise in the Daily Local News and on the district website that naming the library will be considered by the Board. The committee recommended approval to advertise in the newspaper and on the website. |                                     |                               |                |              | Mr. Birster |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |
| Mr. Birster reviewed with the committee the previously approved 2023-2024 Capital Reserve Project List:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                               |                |              |             |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |
| <table><tr><th>Project #</th><th>Description</th><th>Vendor</th><th>Project Budget</th><th>Award Amount</th></tr><tr><td>G-144</td><td>District-wide Playground</td><td>George Ely Associates</td><td>\$100,000.00</td><td>\$108,856.00</td></tr><tr><td>G-153</td><td>Install Library/ Courtyard Door RHS</td><td>TE Construction Services, LLC</td><td>\$16,000.00</td><td>\$ 24,215.00</td></tr></table>                                                                                                                                                                                                                                                       |                                     |                               |                |              | Project #   | Description | Vendor | Project Budget | Award Amount | G-144 | District-wide Playground | George Ely Associates | \$100,000.00 | \$108,856.00 | G-153 | Install Library/ Courtyard Door RHS | TE Construction Services, LLC | \$16,000.00 | \$ 24,215.00 | Mr. Birster |
| Project #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Description                         | Vendor                        | Project Budget | Award Amount |             |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |
| G-144                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | District-wide Playground            | George Ely Associates         | \$100,000.00   | \$108,856.00 |             |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |
| G-153                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Install Library/ Courtyard Door RHS | TE Construction Services, LLC | \$16,000.00    | \$ 24,215.00 |             |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |
| G-144 is the second year of an ongoing project to improve the safety and quality of our playgrounds. The proposed equipment will be installed at Starkweather Elementary and will modernize the main equipment. We are recommending an award to George Ely Assoc. in the amount of \$108,856,                                                                                                                                                                                                                                                                                                                                                                     |                                     |                               |                |              |             |             |        |                |              |       |                          |                       |              |              |       |                                     |                               |             |              |             |

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| <p>which is larger than the original budget. We recommend using the savings from G-157, Stetson Intercom, to fund the additional expense.</p> <p>G-153 is a project at Rustin High School to install a doorway from the library to the adjacent courtyard, to increase flexibility and use of the space. We recommend the award of this project to TE Construction, LLC for the amount of \$24,215, which is larger than the original budget. We further recommend utilizing the savings from G-158, Pierce Intercom, to fund the additional expense. The committee recommended approval of the contract awards.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |             |
| <p>Mr. Birster discussed with the committee the need for revised approval thresholds for the construction project change orders matrix. Mr. Birster advised the committee that the recommended change increases the threshold from \$10,000 to \$25,000 on projects under \$7.5M and from \$25,000 to \$50,000 for projects in excess of \$7.5M.</p> <p>The committee recommended approval of the revised thresholds for construction project change orders.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Mr. Birster |
| <p>Mr. Birster reviewed with the committee the qualifications for the Schrader Group to provide architectural and engineering services for the Hillsdale and Starkweather Elementary School construction projects. After reviewing their design work, Mr. Birster recommended use of the Schrader Group with a fee schedule of 5.25% of construction bids and awarded alternates for the Renovations and Additions to Hillsdale Elementary School and Starkweather Elementary School. The committee recommended approval of the use of the Schrader Group to provide architectural and engineering services for the Hillsdale and Starkweather construction projects.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Mr. Birster |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |             |
| <p>Items to be placed on board agenda May 24, 2023:</p> <ul style="list-style-type: none"> <li>• Approval of 2023-24 Homestead/Farmstead Exclusion Resolution</li> <li>• Approval 2023-24 Final Budget Resolution</li> <li>• Approval of 2023-24 Annual Tax Levy Resolution</li> <li>• Approval to Commit/Assign Fund Balances</li> <li>• Approval of Act 44 Resolution</li> <li>• Approval of Food Service Program Equipment Purchases and Renovation Plan</li> <li>• Approval to Advertise Naming of Greystone Elementary School Library</li> <li>• Approval of 2023-24 Capital Reserve Project Awards</li> <li>• Approval of Revised Thresholds for Construction Project Change Orders</li> <li>• Approval of the Schrader Group for Architectural and Engineering Services</li> </ul> <p>MEMO items for board agenda May 24, 2023:</p> <ul style="list-style-type: none"> <li>• Approval of Resolution for 2022-23 Budget Transfers</li> <li>• Approval of Resolution for School District Depositories for 2023-24 School Year</li> <li>• Approval of Food Service Contract Addendum for the 2023-24 School Year</li> </ul> |             |
| Items to discuss at a later date:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |             |
| <ul style="list-style-type: none"> <li>• Approval of the Naming of the Greystone Library</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |             |
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Next Meeting Date: **Tuesday, June 20, 2023**

**WEST CHESTER AREA SCHOOL DISTRICT  
Property and Finance Committee**

**June 20, 2023**

**Approval of Healthcare Benefit Consulting Agreement Renewal  
Gallagher Benefits Services, Inc.**

The District's contract with Gallagher Benefit Services is due to expire on June 30, 2023. Gallagher Benefit Services provides a full range of healthcare consulting, COBRA administration, healthcare provider RFP's, employee advocacy and contract negotiation services for the District. Gallagher has been performing these services for the District since 2011.

I have attached a copy of the contract amendment as well as the original Exhibit "A" – Scope of Services included in the contract. The Scope of Services describes in detail the services that are provided to the District by Gallagher. Gallagher has proposed a 4-year rate structure at \$12.08 per employee per month (PEPM) in year 1 with an Act 1 index increase to the rate in subsequent years. This rate includes our annual fee for the on-line employee portal provided by Business Solver in the amount of \$4.35 PEPM. The proposed PEPM for WCASD is lower than the rate charged to other Districts in Chester County.

The administration recommends approval of the 4-year contract renewal with Gallagher Benefit Services, Inc.

John T. Scully  
Director of Business Affairs  
6/6/2023

**AMENDMENT TO  
Gallagher Benefit Services, Inc.  
Consulting Agreement**

The Consulting Agreement (“Agreement”) by and between Gallagher Benefit Services, Inc. (“Gallagher”) and West Chester Area School District (“Client”), effective November 1, 2015, as amended on July 1, 2017 and on July 1, 2020, is hereby amended as set forth below.

Effective July 1, 2023:

**1. Section 2 – Term and Termination:**

The term of Gallagher’s engagement under this Agreement (the “Consulting Period”) will begin as of the Effective Date and will remain in effect for an additional four (4) from July 1, 2023 through June 30, 2027. The Consulting Period will be automatically extended for an additional year on each anniversary of the Effective Date. Either party may terminate this Agreement by giving the other party at least ninety (90) days written notice of its intent to terminate. In the event such termination is effective during the Consulting Period (including any renewed Consulting Period), Client shall be responsible for compensating Gallagher for any services performed prior to the date of termination and Gallagher shall be responsible to Client to continue to provide services until the date of termination of this Agreement.

**2. Section 3 – Compensation:**

As compensation for its services under this Agreement, Gallagher will receive carrier commissions and/or direct fees paid by the Client, as set forth in the Compensation Disclosure Statement attached hereto as Exhibit B. Additional information regarding Gallagher compensation can also be found in Exhibit B. Gallagher shall disclose the amount of commissions payable, if any, to it by each insurance company at the time it presents rates to Client. Client is responsible for payment of Gallagher’s fees (if applicable) within thirty (30) days of invoice receipt. Any amounts not paid when due will accrue interest at the rate of one percent (1%) per month or the highest rate permitted by applicable law, whichever is less. If any amount is not paid in full when due without a good faith basis to withhold, that nonpayment will constitute a material breach of this Agreement.

**3. Exhibit A – Scope of Services** is hereby modified by **adding** the following services:

**BENEFITS ADVOCATE CENTER (BAC) Standard Tier**

- Dedicated toll free 800 number and assigned email address for benefit inquiries
- Team of advocates will support with the following customer service issues:
  - Explain client benefits
  - Provider find
  - Resolve ID card problems
  - Claim resolution
  - Confirm eligibility
  - Enrollment questions
  - Navigating claims billing issues
  - Medicare questions
- Additional support
  - Multilingual support

- Mobile app feature
- Reporting
  - Monthly case and NPS (net promoter score) reporting
  - Hours 8am – 6pm local time zone

**Coordinate the Benefit Administration Services Provided By Client's Vendor, BusinessSolver ("BusinessSolver services")**

- Gather information and assist Client with accessing and using BusinessSolver Benefit Administration services.
- Serve as the primary liaison between Client and BusinessSolver for the BusinessSolver services.
- Gallagher shall coordinate the payment up to \$72,000 annually on behalf of the Client of all uncontested and properly documented fees associated with the BusinessSolver services as outlined in the contract between the Client and BusinessSolver from compensation received by Gallagher pursuant to this Agreement. Gallagher's payment obligation specified herein shall terminate upon: termination of this Agreement, termination of Client's contract with Businessolver, or termination of the Broker of Record status of Gallagher.
- Gallagher and the Client mutually agree that Gallagher shall not be liable for services provided by BusinessSolver.

**Retiree Administration Support Services, As Directed By Client\*:**

Assist Client, as plan sponsor, and its human resource staff to perform the administrative-only functions specified below concerning Client's Retiree health and welfare plan.

- Add or terminate a retiree or related dependent to a health & welfare plan and facilitate enrollment changes or termination via carrier portals upon receipt of written direction from Client;
- Respond to retiree eligibility related inquiries in connection with the activities described above.
- \*The Retiree Eligibility Support Services are based on Client's: (i) monthly review of carrier invoices to confirm that participants are accurately reflected in each premium statement; (ii) notification to Gallagher of any coverage discrepancies reflected against staff rosters and census information; and (iii) periodic reviews to ensure employee additions, terminations, and dependent changes are accounted for properly in the plan. Client bears responsibility for administration of its health and welfare plan and shall indemnify Gallagher from any and all third party claims or actions and hold Gallagher harmless from any and all direct claims or actions arising out of, or from, providing this service.

**NOTE:** Client acknowledges that eligibility decisions are in accordance with the Client's health and welfare plan under the Employee Retirement Income Security Act (ERISA), and Gallagher bears no responsibility for determining the retiree eligibility for participants under the Client's health and welfare plan. The services performed are considered administrative-only, to support the Client's management with communicating eligibility decisions on the Client's behalf to carriers, service providers, and other parties as identified by the Client. The Client assumes all responsibility for retiree eligibility decisions under ERISA, the Affordable Care Act (ACA), the Consolidated Omnibus Budget Reconciliation Act (COBRA), Section 125 of the Internal Revenue Code, or any other statutory or

regulatory provisions or employee benefits laws which govern oversight of health plan compliance.

4. ***Exhibit B - Compensation Disclosure Statement*** is hereby modified and restated as set forth in the attached.

All other terms and conditions of the Agreement shall remain in full force and effect.


IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on the date first written above.

**Accepted by:**

**West Chester Area School District**

By: \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date: \_\_\_\_\_

**Gallagher Benefit Services, Inc.**

By:  \_\_\_\_\_  
Name Sophia Torielli  
Title Area President  
Date: June 6, 2023



## EXHIBIT B COMPENSATION DISCLOSURE STATEMENT

| Line of Coverage / Service                                                      | Company                 | Commission <sup>1&amp;2</sup>     | Third Party Compensation | Direct Client Fees <sup>3</sup>                                                                                                                                                                            | Effective Date   |
|---------------------------------------------------------------------------------|-------------------------|-----------------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Consulting Services – Including Benefit Advocate Center (BAC) Standard Services | Gallagher               | n/a                               | n/a                      | 7/1/23-6/30/24:<br>\$12.08 PEPM<br>7/1/24-6/30/25:<br>\$12.08 PEPM + Act 1 Index<br>7/1/25-6/30/2026:<br>PEPM Fee ending 6/30/25 + Act 1 Index<br>7/1/26-6/30/27:<br>PEPM Fee ending 6/20/26 + Act 1 Index | 7/1/23 – 6/30/27 |
| Consulting Services - Retirement Benefit Administration                         | Gallagher               | n/a                               | n/a                      | \$4.50 per retiree per month                                                                                                                                                                               | 7/1/23 – 6/30/27 |
| Medical                                                                         | Independence Blue Cross | n/a                               | n/a                      | n/a                                                                                                                                                                                                        | 7/1/23           |
| Prescription                                                                    | CVS Caremark            | n/a                               | n/a                      | n/a                                                                                                                                                                                                        | 7/1/23           |
| Dental                                                                          | Delta Dental            | n/a                               | n/a                      | n/a                                                                                                                                                                                                        | 7/1/23           |
| Vision                                                                          | Coresource              | n/a                               | n/a                      | n/a                                                                                                                                                                                                        | 7/1/23           |
| Life & AD&D                                                                     | Cigna                   | n/a                               | n/a                      | n/a                                                                                                                                                                                                        | 7/1/23           |
| LTD                                                                             | Reliance                | n/a                               | n/a                      | n/a                                                                                                                                                                                                        | 7/1/23           |
| Business Travel Accident                                                        | Cigna                   | n/a                               | n/a                      | n/a                                                                                                                                                                                                        | 7/1/23           |
| Voluntary                                                                       | AFLAC                   | Critical Illness 19.5%<br>ACC 22% | n/a                      | n/a                                                                                                                                                                                                        | 7/1/23           |

It should also be noted that:

- Gallagher is not an affiliate of the insurer or vendor whose contract is recommended. This means the insurer or vendor whose contract is recommended does not directly or indirectly have the power to exercise a controlling influence over the management or policies of Gallagher.
- Gallagher's ability to recommend other insurance contracts or vendors is not limited by an agreement with any insurance carrier or vendor and Gallagher is effecting the transaction for applicable plan(s) in the ordinary course of Gallagher business. Thus, pertinent transaction(s) are at least as favorable to the applicable plan(s) as an arm's length transaction with an unrelated party.

<sup>1</sup> Commissions include all commissions/fees paid to Gallagher that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to Gallagher paid by a third party, and includes, among other things, the payment of "finders' fees" or other fees to Gallagher for a transaction or service involving the plan.

<sup>2</sup> Gallagher may receive supplemental compensation from insurance carriers and vendors, normally calculated at the end of each calendar year, that are contingent on a number of factors including the overall number of employer plans represented, plan retention rates, and overall premium growth. Historically, supplemental compensation has ranged, on average, between 0-3% based on specific carrier programs. These plans have no effect on premiums. Further, Gallagher may receive non-cash compensation from plan vendors or service providers that are not in connection with any particular client. If you have any questions regarding direct or indirect compensation received by Gallagher, please contact your dedicated Gallagher advisor or refer to the [Gallagher Global Standards of Business Conduct](#).

<sup>3</sup> Direct Fees include compensation to Gallagher paid for directly by the plan sponsor/Client.

- Gallagher is not a trustee of the plan(s) and is neither the Plan Administrator of the plan(s), a Named Fiduciary of the plan(s), nor an employer which has employees in the plan(s).

**For Employers and Plan Sponsors Subject to ERISA:** This Disclosure Statement is being given to the Client (1) to make sure Client knows about Gallagher's and Gallagher affiliates' income before purchasing the insurance product and/or vendor services and (2) for plans subject to ERISA, to comply with the disclosure, acknowledgment and approval requirement of Prohibited Transaction Class Exemption No. 84-24<sup>4</sup>, which protects both Client and Gallagher<sup>5</sup>, and the disclosure requirements under ERISA §408(b)(2), as amended by Div. BB, Title II, §202 of the Consolidated Appropriations Act, 2021. Disclosure must be made to responsible plan fiduciary for the ERISA Plan(s), and Client acknowledges and confirms that this is a reasonable transaction in the best interest of participants in its ERISA Plan(s).

For more information on Gallagher's compensation arrangements, please visit [www.ajg.com/us/about-us/disclosures](http://www.ajg.com/us/about-us/disclosures). In the event a client wishes to register a formal complaint regarding compensation Gallagher receives, please send an email to [Compensation\\_Complaints@ajg.com](mailto:Compensation_Complaints@ajg.com).

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<sup>4</sup> Which allows an exemption from a prohibited transaction under Section 408(a) of the **Employee Retirement Income Security Act of 1974 (ERISA)**.

<sup>5</sup> In making these disclosures, no position is taken, nor is one to be inferred, regarding the use of assets of a plan subject to ERISA to purchase such insurance.



# Gallagher

Insurance | Risk Management | Consulting

## Exhibit A: Scope of Services West Chester Area School District

The following Consulting Services are provided on an "as needed" basis as mutually agreed upon between Gallagher Benefit Services and the West Chester Area School District:

### **Renewal Analysis**

- Review and evaluate carrier projections
- Prepare "shadow" renewal projection
- Create financial modeling reports using proprietary Apex software
- Coordinate carrier negotiations
- Create employee contribution modeling reports
- Review identified benchmarks of projected plan costs
- Develop "working" rates for Client analysis and approval
- Assist with budget projections
- Provide renewal alternatives with cost impact of benefit plan changes

### **Financial Reports**

- Summary of plan costs
- Analysis of actual vs. budget
- Employee contributions
- Large claims tracking
- Identification of costs for specific line of coverage
- Utilization review
- Comparison to prior claim period
- Plan trends

### **Annual Financial Reports (End of Year Accounting)**

- Executive summary of program expenses
- Comparison of current costs to renewal costs
- Incurred But Not Reported (IBNR) claims analysis
- Overview of specific Stop-loss projections
- Future plan costs projections
- Dollars saved by contract negotiation
- Percent of benefit dollars paid by employee
- Claims by size
- Physician visit details
- Benefits paid by type of service
- Plan funding/budget comparison
- Fixed expense comparison

### **Legislative & Corporate Compliance Support**

- Provide legislative updates, including Technical Bulletins and Directions newsletters
- Evaluate plan design to assist with compliance with state and federal regulations
- Review benefit plan documents, including summary plan descriptions, contracts, employee summaries, and policies/procedures
- Conduct periodic seminars on regulatory issues
- Assist with the review and evaluation of COBRA and HIPAA compliance procedures
- Provide general information and guidance to assist with compliance with BRISA, FMLA, USERRA, Medicare Part D and other Federal legislation that directly affects the administration of plan benefits
- Provide template or sample compliance notices, certificates of creditable coverage and enrollment forms as reasonably requested by the district

### **Carrier Marketing and Negotiations, as directed by the district**

- Work with Client to develop a strategy to identify goals, analyze program costs and review both current and alternative funding arrangements
- Manage the renewal process with the current carrier to control costs
- Implement carrier renewal strategies with the district
- Develop timeline covering every aspect from RFP preparation to the delivery of employee communications
- Provide analysis of employee disruption report and preparation of geo-access report
- Provide analysis of discounts offered by various carriers by using CPT codes and carrier pricing data
- Manage RFP development that tailors the RFP to the desires, needs and financial directions provided by the district
- Explore alternative funding solutions
- Evaluate vendor responses to track variations in coverage and costs as they are identified
- Conduct finalist interviews to investigate and document intangibles such as personalities, service orientation and responsiveness
- Draft renewal analysis report, based on renewal negotiation, covers program and claims cost projections as well as complete information on benefit designs
- Facilitate decision process by coordinating close collaboration and discussions among the Gallagher team and the district

### **Employee Education Programs**

- Facilitate focus groups
- Monthly benefit communication directed to employees
- Educational meetings on coverage and trends

### **Communication Materials**

- Assist with the drafting and distribution of participant Satisfaction Surveys
- Assist with the drafting and distribution of Open Enrollment-New Member Orientation summary information and any other communications pertaining to the health and welfare program
- Provide annual open enrollment guidance and employee meeting materials
- Assist with marketing and oversight of Customized Enrollment Materials (if elected)
- Assist with participant wellness initiatives, as directed by the district

**Benefit Administration Assessment**

- Periodic evaluation of internal plan enrollment and benefit termination processes
- Review, coordinate and implement Client agreed upon plan "best practices" to help limit plan liability and increase participant satisfaction
- Help identify opportunities for streamlining and improving administration procedures

**Market Benchmarking Studies**

- Local Area Surveys
- Industry Surveys

**Benefit Plan Design (Or Redesign)**

- Help Client identify business and HR objectives that impact benefits
- Review with Client possible benefit strategies to meet their objectives
- Help Client evaluate/review current scope of benefits package -e.g., types & levels of coverage
- Work with Client to develop funding and contribution strategies
- Assist with budget projections for design alternatives
- Support Union Negotiations

**Employee Advocacy**

- Dedicated Employee Advocate
- Toll Free access Monday - Friday 9AM – 5PM
- Issue resolution
- Employee benefits questions

# WEST CHESTER AREA SCHOOL DISTRICT

## Property & Finance Committee

### Approval of 2023-24 Food Service Pricing List

The Healthy, Hunger-Free Act of 2010 requires that schools move towards charging paid lunches at a price that is on average equal to the difference between the free lunch reimbursement and the paid lunch reimbursement. WCASD completed the 2023-24 Paid Lunch Equity Tool to determine if a lunch price increase is needed. The weighted average meal price was \$2.83 and the recommend target average rate derived from the tool is \$3.05, indicating the need for an increase of \$.22. The district is required to gradually raise lunch prices until they reach the target average rate. The Act does place an annual cap on the amount of increase at \$0.10.

The 2023-24 breakfast and lunch prices for elementary and middle schools will increase \$0.10 and the high school prices will increase \$0.25 as indicated below.

| 2023-24 Meal Prices |            |        |      |
|---------------------|------------|--------|------|
|                     | Elementary | Middle | High |
| Breakfast           | 1.50       | 1.75   | 2.00 |
| Lunch               | 2.85       | 3.10   | 3.50 |

Pricing compare of surrounding School Districts are shown below

| Lunch Prices 2022-23                 |    | Elem | Mid  | High |
|--------------------------------------|----|------|------|------|
| Avon Grove                           |    | 2.50 | 2.60 | 3.10 |
| Coatesville                          | ** |      |      |      |
| Downingtown                          | *  | 2.50 | 2.80 | 3.40 |
| Great Valley                         |    | 3.10 | 3.35 | 3.60 |
| Kennett                              |    | 3.00 | 3.25 | 3.25 |
| Octorara                             |    | 3.15 | 3.35 | 3.35 |
| Owen J Roberts                       |    | 3.15 | 3.35 | 3.70 |
| Oxford                               | ** |      |      |      |
| Phoenixville                         |    | 2.70 | 2.85 | 3.00 |
| Tredyffrin-Easttown                  | *  | 3.50 | 3.75 | 4.00 |
| Unionville/Chadds Fo                 | *  | 2.75 | 3.00 |      |
| County Average                       |    | 2.93 | 3.14 | 3.43 |
| West Chester 2023-24 Proposed Prices | *  | 2.85 | 3.10 | 3.50 |
| * High Schools Off the NSLP          |    |      |      |      |
| * Community Eligibility Program      |    |      |      |      |

Over the course of the past few years, the food service department has experienced supply shortages as well as increased costs for food items and shipping. As a result of these increased costs, some a la carte items need to be adjusted. In accordance with School Board Policy 808, price increases for any menu item must be Board approved.

-continued on next page-

Approval of 2023-24 Food Service Pricing List  
Page 2

Approval of the 2023-24 food and beverage pricing list for meals and a la carte items pricing list (see attached list) will be placed on the agenda for approval at the June 26th Board meeting.

If you have any questions, please contact me at 484-266-1020.

John T. Scully  
6/8/23

**West Chester Area School District  
Elementary School Price List 2023-24**

*\*\* Adult meals shown at 22-23 rates until approval of new amounts at August 2023 Board Meeting*

**Meal Pricing**

|                        |         |                           |         |
|------------------------|---------|---------------------------|---------|
| Student Paid Lunch     | \$ 2.85 | Student Reduced Breakfast | \$ -    |
| Student Paid Breakfast | \$ 1.50 | Student Reduced Lunch     | \$ -    |
| Adult Breakfast **     | \$ 2.15 | Adult Lunch **            | \$ 3.95 |

**A la Carte Pricing**

|                              |         |                               |         |
|------------------------------|---------|-------------------------------|---------|
| Bagel with Cream Cheese-WG   | \$ 2.00 | Fruit Snacks                  | \$ 1.00 |
| Bagel-WG                     | \$ 1.25 | Granola Bar-WG                | \$ 1.00 |
| Cereal-WG                    | \$ 1.25 | Ice Cream- Low Fat            | \$ 1.50 |
| Chips Small (1oz) -Baked WG  | \$ 1.05 | Ice Cream- Low Fat Cone       | \$ 2.00 |
| Cookie-WG                    | \$ 0.85 | Pop Tart- Single WG           | \$ 1.25 |
| Cream Cheese                 | \$ 0.75 | Pudding/Yogurt Parfait        | \$ 2.15 |
| Drink- Milk 8oz              | \$ 0.85 | Rice Krispie Treat-WG         | \$ 1.50 |
| Drink- Water 8oz             | \$ 0.75 | String Cheese                 | \$ 0.75 |
| Drink- Water 16oz            | \$ 1.15 | Veggie/Fruit Side- Salad/Side | \$ 0.80 |
| Egg- Hardboiled              | \$ 0.75 | Whole Wheat Soft Pretzel      | \$ 1.15 |
| Fruit- Fresh/Cup/Juice -4oz. | \$ 1.00 | Yogurt - 4 oz                 | \$ 1.00 |

**West Chester Area School District  
Middle School Price List 2023-24**

**Meal Pricing**

|                        |         |                           |         |
|------------------------|---------|---------------------------|---------|
| Student Paid Lunch     | \$ 3.10 | Student Reduced Breakfast | \$ -    |
| Student Paid Breakfast | \$ 1.75 | Student Reduced Lunch     | \$ -    |
| Adult Breakfast **     | \$ 2.15 | Adult Lunch **            | \$ 4.20 |

**A la Carte Pricing**

|                                  |         |                               |         |
|----------------------------------|---------|-------------------------------|---------|
| Bagel with Cream Cheese-WG       | \$ 2.00 | Fruit- Fresh/Cup/Juice -4oz.  | \$ 1.00 |
| Bagel-WG                         | \$ 1.25 | Fruit Snacks                  | \$ 1.00 |
| Benefit Bar- WG                  | \$ 1.50 | Granola Bar-WG                | \$ 1.00 |
| Cereal-WG                        | \$ 1.25 | Ice Cream- Low Fat            | \$ 1.50 |
| Chips Small (1oz) -Baked WG      | \$ 1.05 | Ice Cream- Low Fat Cone       | \$ 2.00 |
| Cookie-WG                        | \$ 0.85 | Muffin-WG                     | \$ 1.35 |
| Cream Cheese                     | \$ 0.75 | Pop Tart- Single WG           | \$ 1.25 |
| Drink- Capri Sun                 | \$ 1.50 | Pretzel- Soft/Whole Wheat     | \$ 1.15 |
| Drink- Izzie 100% Juice          | \$ 2.00 | Pudding/Yogurt Parfait        | \$ 2.15 |
| Drink- Milk 8oz                  | \$ 0.85 | Rice Krispie Treat-WG         | \$ 1.50 |
| Drink- Snapple - 16oz 100% Juice | \$ 1.95 | String Cheese                 | \$ 0.75 |
| Drink- Water 8oz                 | \$ 0.75 | Veggie/Fruit Side- Salad/Side | \$ 0.80 |
| Drink- Water 16oz                | \$ 1.15 | Yogurt - 4 oz                 | \$ 1.00 |
| Egg- Hardboiled                  | \$ 0.75 |                               |         |



**West Chester Area School District  
High School Price List 2023-24**

**Meal Pricing**

|                               |    |      |                    |    |      |
|-------------------------------|----|------|--------------------|----|------|
| Student Lunch Meal Bundle     | \$ | 3.50 | Adult Breakfast ** | \$ | 2.15 |
| Student Breakfast Meal Bundle | \$ | 2.00 | Adult Lunch **     | \$ | 4.25 |
| Premium Meal                  | \$ | 4.50 |                    |    |      |

**A la Carte Pricing**

|                                    |    |      |                               |    |      |
|------------------------------------|----|------|-------------------------------|----|------|
| Bagel - Large                      | \$ | 1.75 | French Fries                  | \$ | 1.75 |
| Bagel - Lenders                    | \$ | 1.25 | Fruit Cup- Large              | \$ | 2.50 |
| Bagel w/ Cr. Cheese-Lenders        | \$ | 2.50 | Fruit- Fresh/Cup/Juice -4oz.  | \$ | 1.00 |
| Benefit Bar-WG                     | \$ | 1.50 | Fruit Snacks                  | \$ | 1.00 |
| Breakfast Sandwich w/ Meat Bundle  | \$ | 3.00 | Funnel Cake                   | \$ | 2.00 |
| Cereal                             | \$ | 1.25 | Granola Bar-WG                | \$ | 0.90 |
| Chips- Baked Large                 | \$ | 1.50 | Ice Cream- Low Fat            | \$ | 1.50 |
| Chips- Baked Small                 | \$ | 1.05 | Ice Cream- Low Fat Cone       | \$ | 2.00 |
| Coffee or Cappuccino 16oz          | \$ | 1.75 | Ice Cream- Hershey's Sundae   | \$ | 3.50 |
| Coffee- Iced                       | \$ | 2.00 | Muffin 2oz                    | \$ | 1.35 |
| Cookie                             | \$ | 1.25 | Muffin - Gourmet              | \$ | 2.50 |
| Cream Cheese                       | \$ | 0.75 | Pop Tart - Double             | \$ | 1.75 |
| Donut - Gourmet                    | \$ | 2.00 | Pretzel- Soft Pretzel Factory | \$ | 1.50 |
| Drink- Canned Beverage (e.g. Izzo) | \$ | 2.00 | Pudding/Yogurt Parfait        | \$ | 2.75 |
| Drink- Gatorade 12oz               | \$ | 2.25 | Rice Krispie Treat            | \$ | 1.50 |
| Drink- Life Water / Gatorade       | \$ | 2.75 | Smoothie- Fruit               | \$ | 3.50 |
| Drink- Sparkling Ice - 17oz        | \$ | 2.10 | String Cheese                 | \$ | 0.75 |
| Drink- Milk 8oz                    | \$ | 0.85 | Veggie Cup- Large             | \$ | 1.75 |
| Drink- Water-16 oz                 | \$ | 1.15 | Veggie/Fruit Side- Salad/Side | \$ | 0.80 |
| Drink- Wawa 16oz Teas              | \$ | 1.75 | Yogurt 4 oz                   | \$ | 1.00 |
| Drink- Wawa 16oz Milk              | \$ | 2.00 | Yogurt Greek 5.3 oz           | \$ | 1.95 |
| Egg- Hardboiled                    | \$ | 0.75 |                               |    |      |

West Chester Area School District

Property and Finance Committee

June 20, 2023

**Approval of Agreement with Westtown Township**

The Facilities and Operations Department is seeking consideration from the Board of Directors to enter into a mutually beneficial, binding agreement with Westtown Township regarding use and access to the parking area directly adjacent to B. Rustin High School.

Attached is the proposed agreement with Westtown Township.

Please contact me if you have any questions or concerns.

Respectfully Submitted,

Wayne F. Birster Jr.

Director of Facilities and Operations

3/10/2022

## **Parking Lot Gate Agreement**

This PARKING LOT GATE AGREEMENT (as may be amended, modified or supplemented from time to time, this “Agreement”), is made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between WESTTOWN TOWNSHIP (“Township”), and WEST CHESTER AREA SCHOOL DISTRICT (“District”). The Township and District are collectively referred to herein as the “Parties”.

### **Background**

**WHEREAS**, pursuant to that certain easement agreement between the District and the Township, dated April 20, 2016 and recorded in the Office of the Recorder of Deeds of Chester County on May 3, 2016 in Book 9303 Page 1786 (the “Easement Agreement”), the District granted the Township an easement on, over and across, among other things, that parking lot adjacent to athletic fields as highlighted on *Exhibit A* attached hereto (the “Parking Lot”) located on that certain land located in Westtown Township, Chester County, Pennsylvania being part of UPI No. 67-5-6 (the “Property”);

**WHEREAS**, the District subsequently transferred the Property encompassing the Parking Lot to Rustin Walk Community Association, Inc. subject to the Easement Agreement; and

**WHEREAS**, the District has agreed to open and lock the gate that restricts and opens access to the Parking Lot (the “Gate”) and the Township has agreed to indemnify the District in relation to the same, subject to the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the Parties hereby agree as follows:

### **Agreement**

**1. Incorporation of Background Recitals.** The foregoing background recitals are incorporated herein and by this reference are made a material part of this Agreement.

**2. Gate Access.** The District agrees, during each school year of Bayard Rustin High School (the “School”), to lock the Gate each week starting at 6:30 a.m. on Monday, or the first day of the School week if not Monday, and to unlock it every Friday, or the last day of the School week if not Friday, after the School dismisses its students for the day, and to not permit any School students, personnel, guests or invitees to access the Parking Lot during that time (collectively, the “Obligation”). The Gate lock shall be a combination lock purchased by the Township at its sole cost. Both Parties will know the combination lock code and the Township may share the combination lock code with others who need to access the Parking Lot, including but not limited to youth sports leagues, Westtown-East Goshen Police Department, Rustin Walk Community Association, Inc., and the Township’s public works department.

**3. Signs.** The District hereby grants the Township, at its option and sole cost, the right to construct, install, maintain, repair and replace multiple signs in various locations on

District Property along the driveway leading to the Parking Lot reading “Parking Lot Closed from Monday-Friday during School Year” or something to a similar effect (the “Signs”). The District hereby grants to the Township, its contractors and subcontractors, the right to enter upon the Property in order to construct, install, maintain, repair and replace the Signs. The Township shall provide the District at least fourteen (14) days’ prior notice of its election to install the Signs. The number of Signs, the content of the Signs, and their specific locations shall be mutually agreed upon by the Township and the District.

**4. Indemnification.** The Township agrees to indemnify and defend the District and its officers, directors, employees, agents, affiliates, successors, and permitted assigns (collectively, “Indemnified Party”) against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, or fines that are incurred by Indemnified Party (collectively, “Losses”), arising out of any third-party claim alleging: any bodily injury, death of any person, or damage to real or tangible personal property caused by the District’s Obligation. Notwithstanding anything to the contrary in this Agreement, the Township is not obligated to indemnify or defend Indemnified Party against any claim (whether direct or indirect) if such claim or corresponding Losses arise out of or result from Indemnified Party’s: (a) negligence or more culpable act or omission (including recklessness or willful misconduct); or (b) bad faith failure to comply with any of its obligations set forth in this Agreement.

**5. Amendment.** This Agreement may not be changed, modified, or amended, in whole or in part, except in writing, signed by all of the Parties.

**6. Governing Law; Venue.** This Agreement is governed by Pennsylvania law. Any dispute or claim arising out of this Agreement shall be subject to the jurisdiction and venue of the Court of Common Pleas of Chester County, Pennsylvania.

**7. Authority.** Each of the undersigned has the right and authority to execute this Agreement and to bind the Parties, respectively, to its terms.

**8. Headings.** The headings in this Agreement are for convenience of reference only and are not material.

**9. Ambiguities.** Each of the undersigned has participated in the drafting of this Agreement, and this Agreement shall not be construed against any Party as the drafter.

**10. Severability.** If any term of this Agreement shall to any extent be declared invalid or unenforceable, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**11. Notices.** All notices, requests, consents, claims, demands, waivers, and other communications hereunder shall be in writing and shall be deemed to have been given: (a) when delivered by hand; (b) when received by the addressee if sent by a nationally recognized overnight courier; or (c) on the third day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid. Such communications must be sent to the respective parties at the following addresses (or at such other address for a party as shall be specified in a notice given in accordance with this Section 11):

Township: Westtown Township  
1039 Wilmington Pike  
West Chester, Pennsylvania 19382  
Attn: Township Manager

District: West Chester Area School District  
1181 McDermott Drive  
West Chester, Pennsylvania 19380  
Attn: Facilities & Operations Director

**12. Duration; Runs with the Land.** The Parties' respective rights and obligations hereunder shall be perpetual and shall continue in full force and effect forever, and shall be binding upon and inure to the benefit of the Parties and each of their respective successors, grantees and assigns. This Agreement and the benefits and burdens hereof shall run with the Property.

**13. Counterparts.** This Agreement may be executed in counterparts, each of which shall constitute an original, but all of which when taken together shall constitute one instrument. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

**14. Integration Clause.** This Agreement is an integrated agreement containing all of the terms agreed upon by the Parties with respect to the subject matter of this Agreement. This Agreement supersedes all prior and contemporaneous oral or written statements, representations, and agreements concerning the subject matter of this Agreement, and it may not be amended except by a writing executed by all of the Parties.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereby agree to and execute this Parking Lot Gate Agreement, intending it to be effective the day and year first above written.

WEST CHESTER AREA SCHOOL DISTRICT

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

WESTTOWN TOWNSHIP

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**EXHIBIT A**  
**Parking Lot**

See attached.



MEMO from the Director of Business Affairs

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*Date: June 15, 2023*  
*TO: School Board Members*  
*FROM: John Scully*

*PROPERTY & FINANCE COMMITTEE*  
*MEMO AGENDA ITEMS – for June 26, 2023*

Unless I hear otherwise, the following items will be placed on the School Board “Consent Agenda” for the June 26, 2023 Board meeting. Enclosed please find the attachments for all items.

BOARD CONSENT ITEMS for June 26, 2023:

- Approval of 2023-24 Insurance:
  - Approval of 2023-24 Property Casualty/Liability Insurance
  - Approval of 2023-24 Student Accident Insurance
- Approval of 2023-24 CCIU Marketplace Services Contract
- Approval of Change Orders – Renovations and Additions to Glen Acres Elementary School

cc: Dr. Reynolds & Cabinet



**WEST CHESTER AREA SCHOOL DISTRICT**  
***Property & Finance Committee***  
**MEMO ITEM for 6/26/23**

**2023-24 PROPERTY & CASUALTY/LIABILITY INSURANCE**

The District's insurance broker, Willis of PA, completed an RFP for our insurance coverage for the 2023-24 school year. *The Property & Casualty/Liability insurance premiums for 2023-24 total \$638,029* which represents a \$54,377 increase from 2022-23 and is \$8,471 less than our 2023-24 Budget. The increased cost is due to inflationary trends impacting the property replacement value of buildings and contents.

Please note that the premiums and policies for Property & Casualty/Liability insurance include: the property/liability package with auto policy, the boiler & machinery policy, the school board legal including employment practices policy, the umbrella policy, network security policy, and the volunteer accident policy. The premium also includes coverage for four District drones.

Student accident insurance is listed separately (see attached) and its premium is not included in the Property & Casualty/Liability insurance. The premium for this insurance is \$49,500 and remains unchanged from the premium paid in 2022-23.

The carriers are as follows:

- |                                                     |                                                  |
|-----------------------------------------------------|--------------------------------------------------|
| ▪ Church Mutual/CM Regent                           | Property, Liability & Automobile                 |
| ▪ Church Mutual/CM Regent                           | Boiler & Machinery                               |
| ▪ AIG/National Union Fire Ins.<br>Co. of Pittsburgh | School Board Legal incl. Employment<br>Practices |
| ▪ Chubb/ACE American                                | Network Security                                 |
| ▪ Church Mutual/CM Regent                           | Umbrella                                         |
| ▪ AIG/National Union                                | Volunteer/Accident                               |
| ▪ U.S. Fire Insurance Co.                           | Student Accident                                 |

**I recommend the award of this insurance to Willis of PA. This item will appear on the "Consent Agenda" for the 6/26/23 Board meeting.**

John Scully  
Director of Business Affairs  
6/8/23

**WEST CHESTER AREA SCHOOL DISTRICT**

***Property & Finance Committee***

**MEMO ITEM for 6/26/23**

**2023-24 STUDENT ACCIDENT INSURANCE**

The School Board provides athletic accident insurance for all participants in interscholastic sports, including the band, cheerleaders, coaches, and trainers. In addition, any student/parent can purchase school-time or 24-hour accident insurance on a voluntary basis.

***Student Accident Insurance/Interscholastic Sports:***

After examination of the market, our insurance broker recommends the student accident insurance offered by UNITED STATES FIRE INSURANCE CO. This coverage consists of the following:

- The policy provides a maximum benefit of \$5,000,000 per injury. Benefits are payable for the primary excess over \$100 for covered expenses that are not recoverable from other group insurance to the applicable maximum.
- ***The total cost of this program is \$49,500*** which remains unchanged from the premium paid in 2022-23.

**I recommend the award of this insurance to Willis of PA. This item will appear on the “Consent Agenda” for the 6/26/23 Board meeting.**

***Available to Purchase--Voluntary Student Accident Insurance: (Excludes all Sports)***

The voluntary student accident insurance coverage provides a maximum benefit of \$250,000 for one year from date of injury and is offered to all students on a ***voluntary basis*** and parents may purchase either of the plans listed below:

- School-Time Coverage                      \$ 28.00 (\$0 increase from 2022-23)
- 24-Hour Coverage                            \$124.00 (\$0 increase from 2022-23)

John Scully  
Director of Business Affairs  
6/8/23

**WEST CHESTER AREA SCHOOL DISTRICT**

***Property & Finance Committee***

**MEMO ITEM for 6/26/23**

**2023-24 INSURANCE COVERAGE**

***PREMIUM SUMMARY***

| <b>Type/Coverage</b>                                                                                | <b>Expiring 2022-23</b>                                                                   | <b>New 2023-24</b>                                                                        |
|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>Package &amp; Automobile</b><br>(incl. terrorism charge,<br>fire,<br>ropes challenge<br>courses) | \$370,720<br>(CHURCH MUTUAL/CM<br>REGENT)                                                 | \$420,545<br>(CHURCH MUTUAL/CM<br>REGENT)                                                 |
| <b>Boiler &amp; Machinery</b>                                                                       | \$33,843<br>(CHURCH MUTUAL/CM<br>REGENT )                                                 | \$39,008<br>(CHURCH MUTUAL/CM<br>REGENT )                                                 |
| <b>School Board Legal<br/>including<br/>Employment Practices<br/>and<br/>Network Security</b>       | \$75,202<br>(NATIONAL UNION)                                                              | \$74,702<br>(NATIONAL UNION)                                                              |
| <b>Cyber Premium</b>                                                                                | \$31,645<br>(CHUBB/ACE AMERICAN)                                                          | \$31,563<br>(CHUBB/ACE AMERICAN)                                                          |
| <b>Umbrella</b><br>(incl. terrorism charge)                                                         | \$21,485<br>(CHURCH MUTUAL/CM<br>REGENT)                                                  | \$21,454<br>(CHURCH MUTUAL/CM<br>REGENT)                                                  |
| <b>Volunteer/Accident</b>                                                                           | \$1,257<br>(NATIONAL UNION)                                                               | \$1,257<br>(NATIONAL UNION)                                                               |
| <b>TOTAL CASUALTY &amp;<br/>PROPERTY</b>                                                            | <b>\$534,152</b>                                                                          | <b>\$588,529</b>                                                                          |
| <b>TOTAL<br/>STUDENT ACCIDENT</b>                                                                   | <b>\$49,500</b><br>(US FIRE INS. CO.)                                                     | <b>\$49,500</b><br>(US FIRE INS. CO.)                                                     |
| <b>GRAND TOTAL</b>                                                                                  | <b>\$583,652</b><br><b>(All Casualty/Property</b><br><b>+</b><br><b>Student Accident)</b> | <b>\$638,029</b><br><b>(All Casualty/Property</b><br><b>+</b><br><b>Student Accident)</b> |

**WEST CHESTER AREA SCHOOL DISTRICT**

**Property & Finance Committee**

**MEMO ITEM**

**Approval of 2023-24 CCIU Marketplace Services Contract**

Attached please find the 2023-24 contract agreement for the CCIU Marketplace Services. Each school year, the School Board must approve the marketplace services agreement with the CCIU to allow the District to purchase the needed services from the CCIU.

The CCIU increased the 2023-24 CCIU Marketplace Services pricing by 4.1 percent. The District mostly purchases services in 2 general categories: Special Education/Alternative Education (\$7.6 million) and Occupational Education (\$2.7 million).

Services which are listed in the contract and identified with a “definitely participating” are included in the District’s 2023-24 Budget, and if the service is identified as a “may participate” check mark, it may be included in the District’s 2023-24 Budget or used as an alternative service in place of another budget category if an unforeseen need of the District arises.

This item will be placed on the Property & Finance Committee ACTION ITEMS for the 6/26/23 Board meeting.

John T. Scully  
Director of Business Affairs  
6/8/23

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2023-24 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district is **DEFINITELY** Participating

Please check the column labeled MP if your district **MAY** Participate during the year (no charges will be levied unless services are requested by the district)

### West Chester Area School District

| Program | Service | Description | Chester County Schools Pricing 2023-24 | Annual Cost<br>Estimate (E)<br>Actual (A) | Cost | DP | MP | Notes |
|---------|---------|-------------|----------------------------------------|-------------------------------------------|------|----|----|-------|
|---------|---------|-------------|----------------------------------------|-------------------------------------------|------|----|----|-------|

#### 101 Action Science Kits

|        |                              |          |                            |  |  |  |  |  |
|--------|------------------------------|----------|----------------------------|--|--|--|--|--|
| 101-04 | New Kit                      | Per kit  | Negotiated Fee for Service |  |  |  |  |  |
| 101-05 | Consumables of Existing Kits | Per item | Negotiated Fee for Service |  |  |  |  |  |

#### 180 Adult Training and Education

|        |                       |          |                            |  |  |  |  |  |
|--------|-----------------------|----------|----------------------------|--|--|--|--|--|
| 180-01 | CTCE Tuition          | Per hour | \$14.00                    |  |  |  |  |  |
| 180-02 | CTCE Application Fee  |          | \$52.00                    |  |  |  |  |  |
| 180-03 | CTCE Lab Fee          |          | \$77.00                    |  |  |  |  |  |
| 180-04 | CTCE Clearance Fees   |          | \$55.00                    |  |  |  |  |  |
| 180-05 | CTCE Cosmetology Kit  |          | \$478.00                   |  |  |  |  |  |
| 180-06 | CTCE Program Supplies |          | Negotiated Fee for Service |  |  |  |  |  |
| 180-07 | Customized Training   |          | Negotiated Fee for Service |  |  |  |  |  |

#### 263 Advance Clinical Services

|          |                                                                  |                             |                            |  |             |  |  |  |
|----------|------------------------------------------------------------------|-----------------------------|----------------------------|--|-------------|--|--|--|
| 263-01   | Clinical Assessment/Evaluation - ATTEND                          | Per evaluation              | \$1,967.69                 |  |             |  |  |  |
| 263-02   | Barrier's Assessment - ATTEND                                    | Per evaluation              | \$304.89                   |  |             |  |  |  |
| 263-04   | Function Behavior Assessment - ATTEND                            | Per evaluation              | \$1,010.89                 |  |             |  |  |  |
| 263-08   | Advanced Clinical Licensed Mental Health Specialists             | Per hour                    | \$92.81                    |  | \$53,351.00 |  |  |  |
| 263-09   | BCBA Services                                                    | Per hour                    | Negotiated Fee for Service |  |             |  |  |  |
| 263-10   | BCBA Services                                                    | Per hour                    | \$101.29                   |  |             |  |  |  |
| 263-11   | ACS Specialized Assessment (i.e. tic disorder, selective mutism) | Per assessment              | Negotiated Fee for Service |  |             |  |  |  |
| 263-12   | ACS Specialized Treatment (i.e. tic disorder, selective mutism)  | Per students' sessions (12) | Negotiated Fee for Service |  |             |  |  |  |
| 263-71   | Other Advanced Clinical Services                                 |                             | Negotiated Fee for Service |  |             |  |  |  |
| 263-71.1 | BSC Services                                                     | Per hour                    | \$77.46                    |  |             |  |  |  |

#### 271 Aspire

|          |                         |              |                            |  |           |  |  |  |
|----------|-------------------------|--------------|----------------------------|--|-----------|--|--|--|
| 271-01   | Full-day                | Per full day | \$37,964.98                |  |           |  |  |  |
| 271-02   | Half-day                | Per half day | \$24,677.23                |  |           |  |  |  |
| 271-71   | Other Fee for Service   |              | Negotiated Fee for Service |  | \$106,500 |  |  |  |
| 271-74   | Counseling - Individual | Per hour     | \$165.13                   |  |           |  |  |  |
| 271-74.1 | Counseling - Group      | Per hour     | \$82.56                    |  |           |  |  |  |

#### 227 Brandywine Virtual Academy

**BVA member districts include all districts under the Bucks, Chester, Delaware and Montgomery County Intermediate Units.**

**All other districts within the Commonwealth of PA, non-public schools and private pays are charged the "Other" pricing.**

**Rates listed are in effect from August 15 thru August 14 each year. Summer School Sessions start April 2023 and end August 2023.**

#### Original Credit Courses

|        |                                                    |                |            |  |  |  |  |  |
|--------|----------------------------------------------------|----------------|------------|--|--|--|--|--|
| 227-01 | Full Credit (1.0) - Secondary                      | Per credit     | \$757.00   |  |  |  |  |  |
|        | Full Credit (1.0) - Secondary - Special Education  | Per credit     | \$1,001.00 |  |  |  |  |  |
|        | Full Credit (1.0) - Elementary                     | Per credit     | \$783.00   |  |  |  |  |  |
|        | Full Credit (1.0) - Elementary - Special Education | Per credit     | \$1,027.00 |  |  |  |  |  |
| 227-05 | 1/2 Credit (.5) - Secondary                        | Per 1/2 credit | \$416.00   |  |  |  |  |  |
|        | 1/2 Credit (.5) - Secondary - Special Education    | Per 1/2 credit | \$550.00   |  |  |  |  |  |
|        | 1/2 Credit (.5) - Elementary                       | Per 1/2 credit | \$442.00   |  |  |  |  |  |
|        | 1/2 Credit (.5) - Elementary - Special Education   | Per 1/2 credit | \$576.00   |  |  |  |  |  |
| 227-09 | 1/4 Credit (.25)                                   | Per 1/4 credit | \$231.00   |  |  |  |  |  |
|        | Regular Ed Course Switch Fee                       | Per course     | \$50.00    |  |  |  |  |  |

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2023-24 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district is **DEFINITELY** Participating

Please check the column labeled MP if your district **MAY** Participate during the year (no charges will be levied unless services are requested by the district)

West Chester Area School District

|         |                                                                                                 |             |                                        | Annual Cost                |      |    |    |       |  |
|---------|-------------------------------------------------------------------------------------------------|-------------|----------------------------------------|----------------------------|------|----|----|-------|--|
| Program | Service                                                                                         | Description | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost | DP | MP | Notes |  |
| 227     | <b>Brandywine Virtual Academy (Continued)</b>                                                   |             |                                        |                            |      |    |    |       |  |
|         | <b>Synchronous Elementary Seat fee</b>                                                          |             |                                        |                            |      |    |    |       |  |
|         | Elementary Seat Fee - Synchronous, Non-transferrable                                            |             | Per semester                           | \$544.00                   |      |    |    |       |  |
|         | Elementary Seat Fee - Synchronous, Non-transferrable- Special Education                         |             | Per semester                           | \$4,215.00                 |      |    |    |       |  |
|         | <b>Credit Recovery Courses</b>                                                                  |             |                                        |                            |      |    |    |       |  |
| 227-13  | Full Credit (1.0)                                                                               |             | Per credit                             | \$416.00                   |      |    |    |       |  |
|         | Full Credit (1.0) - Special Education                                                           |             | Per credit                             | \$660.00                   |      |    |    |       |  |
| 227-17  | 1/2 Credit (.5)                                                                                 |             | Per 1/2 credit                         | \$231.00                   |      |    |    |       |  |
|         | 1/2 Credit (.5) - Special Education                                                             |             | Per 1/2 credit                         | \$365.00                   |      |    |    |       |  |
| 227-21  | 1/4 Credit (.25)                                                                                |             | Per 1/4 credit                         | \$127.00                   |      |    |    |       |  |
|         | <b>Blended Classes (More indepth interaction with a Teacher)</b>                                |             |                                        |                            |      |    |    |       |  |
|         | <b>Blended Original Credit</b>                                                                  |             |                                        |                            |      |    |    |       |  |
|         | Full Credit (1.0)                                                                               |             | Per credit                             | \$593.00                   |      |    |    |       |  |
|         | 1/2 Credit (.5)                                                                                 |             | Per 1/2 credit                         | \$326.00                   |      |    |    |       |  |
|         | 1/4 Credit (.25)                                                                                |             | Per 1/4 credit                         | \$181.00                   |      |    |    |       |  |
|         | <b>Blended Credit Recovery</b>                                                                  |             |                                        |                            |      |    |    |       |  |
|         | Full Credit (1.0)                                                                               |             | Per credit                             | \$326.00                   |      |    |    |       |  |
|         | 1/2 Credit (.5)                                                                                 |             | Per 1/2 credit                         | \$181.00                   |      |    |    |       |  |
|         | 1/4 Credit (.25)                                                                                |             | Per 1/4 credit                         | \$100.00                   |      |    |    |       |  |
|         | <b>Independent Classes (No Teacher Interaction)</b>                                             |             |                                        |                            |      |    |    |       |  |
|         | <b>Independent Original Credit</b>                                                              |             |                                        |                            |      |    |    |       |  |
|         | Full Credit (1.0)                                                                               |             | Per credit                             | \$416.00                   |      |    |    |       |  |
|         | 1/2 Credit (.5)                                                                                 |             | Per 1/2 credit                         | \$231.00                   |      |    |    |       |  |
|         | 1/4 Credit (.25)                                                                                |             | Per 1/4 credit                         | \$127.00                   |      |    |    |       |  |
|         | <b>Independent Classes (No Teacher Interaction)</b>                                             |             |                                        |                            |      |    |    |       |  |
|         | <b>Independent Credit Recovery</b>                                                              |             |                                        |                            |      |    |    |       |  |
|         | Full Credit (1.0)                                                                               |             | Per credit                             | \$231.00                   |      |    |    |       |  |
|         | 1/2 Credit (.5)                                                                                 |             | Per 1/2 credit                         | \$127.00                   |      |    |    |       |  |
|         | 1/4 Credit (.25)                                                                                |             | Per 1/4 credit                         | \$70.00                    |      |    |    |       |  |
|         | <b>Summer Courses &amp; Fees - Summer School Session starts April 2023 and ends August 2023</b> |             |                                        |                            |      |    |    |       |  |
|         | <b>Original Credit Courses</b>                                                                  |             |                                        |                            |      |    |    |       |  |
| 227-51  | Jump Start: 1 Credit                                                                            |             | Per credit                             | \$757.00                   |      |    |    |       |  |
| 227-52  | Jump Start: 1/2 Credit (.5)                                                                     |             | Per 1/2 credit                         | \$416.00                   |      |    |    |       |  |
| 227-55  | True Summer: 1 Credit                                                                           |             | Per credit                             | \$566.00                   |      |    |    |       |  |
| 227-56  | True Summer: 1/2 Credit (.5)                                                                    |             | Per 1/2 credit                         | \$323.00                   |      |    |    |       |  |
| 227-61  | Credit Recovery: 1 Credit                                                                       |             | Per credit                             | \$238.00                   |      |    |    |       |  |
| 227-62  | Credit Recovery: 1/2 Credit (.5)                                                                |             | Per 1/2 credit                         | \$132.00                   |      |    |    |       |  |
| 227-54  | Late Registration Fee                                                                           |             |                                        | \$24.00                    |      |    |    |       |  |
|         | Application Fee                                                                                 |             |                                        | \$32.00                    |      |    |    |       |  |
|         | <b>Driver Education</b>                                                                         |             |                                        |                            |      |    |    |       |  |
|         | Driver Education                                                                                |             | Per 1/4 credit                         | \$127.00                   |      |    |    |       |  |
|         | Online Processing Fee                                                                           |             |                                        | \$5.00                     |      |    |    |       |  |
| 227-70  | Keystone Remedial Courses - Algebra I, Literature and Biology                                   |             | Per student per course                 | \$363.00                   |      |    |    |       |  |
| 227-71  | Keystone Virtual Tutor                                                                          |             | Per student per module                 | \$184.00                   |      |    |    |       |  |
| 227-72  | Test Administrator                                                                              |             |                                        | Negotiated Fee for Service |      |    |    |       |  |
| 227-73  | Keystone Module Remediation                                                                     |             | Per module                             | \$183.00                   |      |    |    |       |  |

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2023-24 MARKETPLACE PROGRAMS PRICING

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### West Chester Area School District

|         |                                                                                                                                                 |                                     |                                                 | Annual Cost             |      |    |    |       |  |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------|-------------------------|------|----|----|-------|--|
| Program | Service                                                                                                                                         | Description                         | Chester County Schools Pricing 2023-24          | Estimate (E) Actual (A) | Cost | DP | MP | Notes |  |
| 227     | <b>Brandywine Virtual Academy (Continued)</b>                                                                                                   |                                     |                                                 |                         |      |    |    |       |  |
|         | <b>Special Education Services</b>                                                                                                               |                                     |                                                 |                         |      |    |    |       |  |
| 227-40  | On-Site Support/IEP Case Mgmt                                                                                                                   | Per hour                            | Negotiated Fee for Service                      |                         |      |    |    |       |  |
| 227-41  | On-Site Support/IEP Case Mgmt                                                                                                                   | Per 1/2 hour                        | Negotiated Fee for Service                      |                         |      |    |    |       |  |
| 227-42  | Virtual Support/IEP Case Mgmt                                                                                                                   | Per hour                            | Negotiated Fee for Service                      |                         |      |    |    |       |  |
| 227-43  | BVA Annual Internet Service Fee                                                                                                                 | Per student                         | \$689.00                                        |                         |      |    |    |       |  |
| 227-44  | New Course Development                                                                                                                          | Per course                          | Negotiated Fee for Service                      |                         |      |    |    |       |  |
| 227-45  | Psych Evaluation                                                                                                                                | Per day                             | Negotiated Fee for Service                      |                         |      |    |    |       |  |
| 227-46  | Psych Counseling                                                                                                                                | Per 1/2 hour                        | \$87.52                                         |                         |      |    |    |       |  |
| 227-47  | Speech - Individual                                                                                                                             | Per hour                            | \$182.55                                        |                         |      |    |    |       |  |
| 227-48  | OT & PT                                                                                                                                         | Per hour                            | Negotiated Fee for Service                      |                         |      |    |    |       |  |
| 227-49  | Special Education Services                                                                                                                      |                                     | Negotiated Fee for Service                      |                         |      |    |    |       |  |
| 227-50  | Itinerant Hearing Services                                                                                                                      | Per hour                            | \$222.73                                        |                         |      |    |    |       |  |
|         | <b>BVA Marketing Services</b>                                                                                                                   |                                     |                                                 |                         |      |    |    |       |  |
|         | Marketing Package includes: 500 brochures (one run), up to 200 postcards, 2 mailings, 1 "live" and 1 virtual open house, and 1 planning meeting | Per year                            | \$1,526.00                                      |                         |      |    |    |       |  |
|         | Additional Marketing Services                                                                                                                   | Per hour, plus travel and materials | \$127.00                                        |                         |      |    |    |       |  |
|         | <b>Computer and Textbooks</b>                                                                                                                   |                                     |                                                 |                         |      |    |    |       |  |
|         | Textbook Shipping                                                                                                                               |                                     | \$15.00                                         |                         |      |    |    |       |  |
|         | Computer Setup                                                                                                                                  | Per Instance                        | \$160.00                                        |                         |      |    |    |       |  |
|         | Computer Shipping                                                                                                                               | Per Instance                        | \$55.00                                         |                         |      |    |    |       |  |
|         | Computer Insurance                                                                                                                              | Per Month with BVA Device           | \$13.50                                         |                         |      |    |    |       |  |
|         | Computer Management                                                                                                                             | Per Month with BVA Device           | \$13.50                                         |                         |      |    |    |       |  |
|         | Technical Support Fee                                                                                                                           | Per Student/Per Month Enrolled      | \$20.00                                         |                         |      |    |    |       |  |
|         | Unreturned Asset Fee (Computer Insurance + Computer Management * # of months outstanding)                                                       | Per Device/Per Month                | \$27.00                                         |                         |      |    |    |       |  |
| 004     | <b>Buildings Maintenance</b>                                                                                                                    |                                     |                                                 |                         |      |    |    |       |  |
| 04-01   | CCIU Facilities Rental *                                                                                                                        |                                     | No Charge                                       |                         |      |    |    |       |  |
| 04-02   | Computer Lab Rental *                                                                                                                           |                                     | No Charge                                       |                         |      |    |    |       |  |
| 04-03   | Catering Fees                                                                                                                                   |                                     | Provided Upon Request & at an Additional Charge |                         |      |    |    |       |  |
| 04-04   | Video Conferencing                                                                                                                              |                                     |                                                 |                         |      |    |    |       |  |
|         | Bridging Set-Up Fee                                                                                                                             |                                     | \$44.00                                         |                         |      |    |    |       |  |
|         | Facilitated Video Conference                                                                                                                    | Per hour (maximum of 4 sites)       | \$44.00                                         |                         |      |    |    |       |  |
| 04-05   | Maintenance Support                                                                                                                             |                                     | Negotiated Fee for Service                      |                         |      |    |    |       |  |

\* Additional charges will be incurred for Chester County School Districts using CCIU facilities after 7:00 pm Monday-Thursday, after 4:00 pm on Friday, and for any weekend use.

# CHESTER COUNTY INTERMEDIATE UNIT

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### West Chester Area School District

|            |                                                                 |                           |                                        | Annual Cost                |              |    |    |       |  |
|------------|-----------------------------------------------------------------|---------------------------|----------------------------------------|----------------------------|--------------|----|----|-------|--|
| Program    | Service                                                         | Description               | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost         | DP | MP | Notes |  |
| <b>223</b> | <b>CHAAMP</b>                                                   |                           |                                        |                            |              |    |    |       |  |
| 223-02     | Tuition                                                         | Per student               | \$67,142.78                            |                            |              |    |    |       |  |
| 223-03     | Behavioral Mentor                                               | Per student               | \$55,924.06                            |                            |              |    |    |       |  |
| 223-06     | Supplemental Behavioral Mentor - CHAAMP Program                 | Per hour                  | Negotiated Fee for Service             |                            | \$320,100.00 |    |    |       |  |
| 223-71     | Other Fee for Services                                          |                           | Negotiated Fee for Service             |                            |              |    |    |       |  |
| <b>226</b> | <b>Changes Program</b>                                          |                           |                                        |                            |              |    |    |       |  |
| 226-01     | Student Tuition                                                 | Per day                   | \$313.32                               |                            |              |    |    |       |  |
| 226-02     | Student Tuition - Summer Program                                | Per day                   | Negotiated Fee for Service             |                            | \$32,000.00  |    |    |       |  |
| <b>191</b> | <b>Chester County Learning Center</b>                           |                           |                                        |                            |              |    |    |       |  |
| 191-11     | Options -Special Ed - Full Day                                  | Per day                   | \$333.24                               |                            |              |    |    |       |  |
| 191-09     | Options -Emotional Support - Half Day                           | Per half day              | \$199.96                               |                            |              |    |    |       |  |
| 191-07.1   | Options - ESY                                                   | Per student per day       | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 191-08     | Transitions - Full Day                                          | Per day                   | \$254.59                               |                            |              |    |    |       |  |
| 191-08.1   | Transitions - Half Day                                          | Per half day              | \$127.28                               |                            |              |    |    |       |  |
| 191.71     | Other Fee for Services                                          |                           | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 197-07     | Career Academy                                                  | Per year                  | \$38,188.38                            |                            |              |    |    |       |  |
| 191-05     | Career Academy - 1/2 time                                       | Per year                  | \$22,913.03                            |                            |              |    |    |       |  |
| <b>023</b> | <b>Chester County Professional Recruiting Consortium</b>        |                           |                                        |                            |              |    |    |       |  |
| 23-01      | Professional Recruiting Consortium                              | Per professional employee | \$3.00                                 |                            |              |    |    |       |  |
| <b>225</b> | <b>Chester County Youth Center</b>                              |                           |                                        |                            |              |    |    |       |  |
| 225-01     | Student Tuition General Education                               | Per day                   | \$84.58                                |                            |              |    |    |       |  |
| 225-02     | Ward of the State                                               |                           | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 225-03     | Student Tuition Special Education                               | Per day                   | \$199.65                               |                            |              |    |    |       |  |
| <b>131</b> | <b>Discover Program</b>                                         |                           |                                        |                            |              |    |    |       |  |
| 131-01     | Vocational Specialist - Individual - LEA                        | Per hour                  | \$120.65                               |                            |              |    |    |       |  |
| 131-01.2   | Vocational Specialist - Consult - LEA                           | Per hour                  | \$120.65                               |                            |              |    |    |       |  |
| 131-01.4   | Vocational Specialist - Individual - LEA - Telepractice         | Per hour                  | \$120.65                               |                            |              |    |    |       |  |
| 131-01.1   | Vocational Specialist - Individual - IU Programs                | Per hour                  | \$108.59                               |                            |              |    |    |       |  |
| 131-01.3   | Vocational Specialist - Individual - IU Programs - Telepractice | Per hour                  | \$108.59                               |                            |              |    |    |       |  |
| 131-02     | Job Coach - Individual - LEA                                    | Per hour                  | \$80.56                                |                            |              |    |    |       |  |
| 131-02.1   | Job Coach - Individual - IU Programs                            | Per hour                  | \$72.50                                |                            |              |    |    |       |  |
| 131-05     | Job Coach - Group - LEA                                         | Per hour                  | \$53.17                                |                            |              |    |    |       |  |
| 131-04     | PAES Evaluation                                                 | Per day                   | \$258.11                               |                            |              |    |    |       |  |
| 131-05.1   | Job Coach - Group - IU Programs                                 | Per hour                  | \$47.85                                |                            |              |    |    |       |  |
| 131-07     | Travel Training Instruction - Individual                        | Per hour                  | \$120.82                               |                            |              |    |    |       |  |
| 131-07.1   | Travel Training Instruction - Evaluation                        | Per hour                  | \$120.82                               |                            |              |    |    |       |  |
| 131-07.2   | Travel Training Instruction - Telepractice                      | Per hour                  | \$120.82                               |                            |              |    |    |       |  |
| 131-09     | McCarron Dial Vocational Assessment                             | Per assessment            | \$503.07                               |                            |              |    |    |       |  |
| 131-12     | Travel Training Instruction - Group                             | Per hour per student      | \$76.01                                |                            |              |    |    |       |  |
| 131-110    | Vocational Specialist - Group                                   | Per hour                  | \$76.01                                |                            |              |    |    |       |  |
| 131-110.1  | Vocational Specialist - Group - IU Programs                     | Per hour                  | \$68.41                                |                            |              |    |    |       |  |
| 131-71     | Discover - Other Services                                       |                           | Negotiated Fee for Service             |                            |              |    |    |       |  |



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West Chester Area School District

|         |         |             |                                        | Annual Cost                |      |    |    |       |
|---------|---------|-------------|----------------------------------------|----------------------------|------|----|----|-------|
| Program | Service | Description | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost | DP | MP | Notes |

### 132 Document Imaging and Record Retention Services

|        |                                            |                  |                            |  |  |  |  |  |
|--------|--------------------------------------------|------------------|----------------------------|--|--|--|--|--|
| 132-01 | Document Imaging and Record Retention      | Per image charge | \$0.16                     |  |  |  |  |  |
| 132-02 | Web Software Licensing                     | One time fee     | \$1,681.33                 |  |  |  |  |  |
| 132-03 | Web Maintenance Fee                        | Annual charge    | \$588.25                   |  |  |  |  |  |
| 132-04 | CD Copies                                  |                  | Negotiated Fee for Service |  |  |  |  |  |
| 132-05 | Document Purging and Prepping, if required | Per hour         | \$28.89                    |  |  |  |  |  |
| 132-06 | Indexing (up to 3 files)                   | Per file charge  | \$0.31                     |  |  |  |  |  |
|        | Each Additional Index                      |                  | \$0.02                     |  |  |  |  |  |
| 132-07 | Job Pick-Up                                | Per trip         | \$56.15                    |  |  |  |  |  |
| 132-08 | Document Destruction                       | Per box          | \$4.01                     |  |  |  |  |  |

### 028 Driver Education - Third Party Driver's License Testing Center

|         |                                                                      |             |          |  |  |  |  |  |
|---------|----------------------------------------------------------------------|-------------|----------|--|--|--|--|--|
| 28-03   | Behind-the-Wheel Instruction (Intermediate Unit Provided Car)        | Per student | \$540.00 |  |  |  |  |  |
| 28-04   | 30 Hour Online Course                                                | Per student | \$149.00 |  |  |  |  |  |
| 28-4.1  | 40 Hour Online Course                                                | Per student | \$197.00 |  |  |  |  |  |
| 28-05   | Driver's License Test                                                | Per test    | \$100.00 |  |  |  |  |  |
| 28-06   | Driver's License Test - CCIU Driver's Ed On-Line and BTW Instruction | Per test    | \$75.00  |  |  |  |  |  |
| 28-07   | Driver's License Retest                                              | Per test    | \$60.00  |  |  |  |  |  |
| 28-08   | 30-Minute Parallel Park Lessons                                      | Per student | \$50.00  |  |  |  |  |  |
| 28-09   | 1 Hour Test Prep/Road Test (Adults Only)                             | Per student | \$155.00 |  |  |  |  |  |
| 28-10   | 1 Hour Additional Behind-the-Wheel Session                           | Per student | \$80.00  |  |  |  |  |  |
| 28-11   | Prepared Driver Package with 30 Hour Online Course                   | Per student | \$702.00 |  |  |  |  |  |
| 28-11.1 | Prepared Driver Package with 40 Hour Online Course                   | Per student | \$749.00 |  |  |  |  |  |
| 28-12   | Ready to Drive Package                                               | Per student | \$579.00 |  |  |  |  |  |
| 28-13   | Instructional Package with 30 Hour Online Course                     | Per student | \$647.00 |  |  |  |  |  |
| 28-13.1 | Instructional Package with 40 Hour Online Course                     | Per student | \$694.00 |  |  |  |  |  |
| 28-14   | Instructor Picks up Student at Home                                  | Per unit    | \$50.00  |  |  |  |  |  |

All Fees are paid by parents unless otherwise agreed upon.

### 091 English Language Development (ELD)

|       |                           |          |                            |  |  |  |  |  |
|-------|---------------------------|----------|----------------------------|--|--|--|--|--|
| 91-01 | ELD Teacher               |          | Negotiated Fee for Service |  |  |  |  |  |
| 91-02 | Individual Services       | Per hour | \$171.14                   |  |  |  |  |  |
| 91-03 | Group (2 or more)         | Per hour | \$87.20                    |  |  |  |  |  |
| 91-05 | Reimbursable Travel       |          | Negotiated Fee for Service |  |  |  |  |  |
| 91-06 | ELD Consultation Services | Per hour | \$171.14                   |  |  |  |  |  |
| 91-71 | Other Fee for Service     |          | Negotiated Fee for Service |  |  |  |  |  |

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West Chester Area School District

| West Chester Area School District |                                                     |                                                |                                        | Annual Cost                |              |    |    |       |  |  |  |
|-----------------------------------|-----------------------------------------------------|------------------------------------------------|----------------------------------------|----------------------------|--------------|----|----|-------|--|--|--|
| Program                           | Service                                             | Description                                    | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost         | DP | MP | Notes |  |  |  |
| 098                               | Food Service                                        |                                                |                                        |                            |              |    |    |       |  |  |  |
|                                   | Elementary                                          |                                                |                                        |                            |              |    |    |       |  |  |  |
| 98-01                             | Breakfast                                           |                                                | \$1.70                                 |                            |              |    |    |       |  |  |  |
| 98-02                             | Reduced Breakfast                                   |                                                | \$0.30                                 |                            |              |    |    |       |  |  |  |
| 98-03                             | Lunch                                               |                                                | \$3.25                                 |                            |              |    |    |       |  |  |  |
| 98-04                             | Reduced Lunch                                       |                                                | \$0.40                                 |                            |              |    |    |       |  |  |  |
| 98-05                             | Milk                                                |                                                | \$0.60                                 |                            |              |    |    |       |  |  |  |
| 98-10                             | Adult Lunch                                         |                                                | \$4.75                                 |                            |              |    |    |       |  |  |  |
|                                   | Secondary                                           |                                                |                                        |                            |              |    |    |       |  |  |  |
| 98-11                             | Breakfast                                           |                                                | \$1.70                                 |                            |              |    |    |       |  |  |  |
| 98-12                             | Reduced Breakfast                                   |                                                | \$0.30                                 |                            |              |    |    |       |  |  |  |
| 98-06                             | Lunch                                               |                                                | \$3.25                                 |                            |              |    |    |       |  |  |  |
| 98-07                             | Reduced Lunch                                       |                                                | \$0.40                                 |                            |              |    |    |       |  |  |  |
| 98-08                             | Milk                                                |                                                | \$0.60                                 |                            |              |    |    |       |  |  |  |
| 98-09                             | Adult Lunch                                         |                                                | \$4.75                                 |                            |              |    |    |       |  |  |  |
| 133                               | Gateway                                             |                                                |                                        |                            |              |    |    |       |  |  |  |
| 133-03                            | Full Day Program                                    | Per day                                        | \$196.78                               |                            | \$64,000.00  |    |    |       |  |  |  |
| 133-04                            | Half Day Program                                    | Per half day                                   | \$132.98                               |                            |              |    |    |       |  |  |  |
| 130                               | Home and Community Services                         |                                                |                                        |                            |              |    |    |       |  |  |  |
| 130-08                            | Personal Care Assistant Level 2                     | Per hour                                       | \$35.82                                |                            | \$568,725.00 |    |    |       |  |  |  |
| 130-09                            | Personal Care Assistant Level 1                     | Per hour                                       | Negotiated Fee for Service             |                            |              |    |    |       |  |  |  |
| 130-10                            | ACS Registered Behavior Technician                  | Per hour                                       | \$38.94                                |                            |              |    |    |       |  |  |  |
| 130-11                            | Contracted Para Educator Level 1                    | Per hour                                       | Negotiated Fee for Service             |                            |              |    |    |       |  |  |  |
| 130-12                            | Contracted Para Educator Level 2                    | Per hour                                       | Negotiated Fee for Service             |                            |              |    |    |       |  |  |  |
| 012                               | Information Technology                              |                                                |                                        |                            |              |    |    |       |  |  |  |
|                                   | General Consulting/Help Desk                        |                                                |                                        |                            |              |    |    |       |  |  |  |
| 012-02                            | Hourly On-Site                                      |                                                | \$60.00                                |                            |              |    |    |       |  |  |  |
| 012-03                            | Hourly Off-Site                                     |                                                | \$50.00                                |                            |              |    |    |       |  |  |  |
| 012-11                            | Advanced Consulting on Client's Site                | Per hour                                       | \$80.00                                |                            |              |    |    |       |  |  |  |
| 012-15                            | Advanced Consulting off Client's Site               | Per hour                                       | \$70.00                                |                            |              |    |    |       |  |  |  |
| 012-04                            | Specialized Consulting on Client's Site             | Per hour                                       | \$100.00                               |                            |              |    |    |       |  |  |  |
| 012-16                            | Specialized Consulting off Client's Site            | Per hour                                       | \$90.00                                |                            |              |    |    |       |  |  |  |
| 012-10                            | Individual Contracts for Large or On-Going Projects |                                                | Negotiated Fee for Service             |                            |              |    |    |       |  |  |  |
| 012-13                            | Off Site ("send in") Computer Repair                | Per unit + parts (no charge for warranty work) | \$100.00                               |                            |              |    |    |       |  |  |  |
| 012-14                            | Bench Fee for Labor Less than 30 Minutes            |                                                | \$50.00                                |                            |              |    |    |       |  |  |  |
| 012-05                            | Data Transfer During Repair                         |                                                | \$50.00                                |                            |              |    |    |       |  |  |  |
|                                   | Telecommunications Specialist Services              |                                                |                                        |                            |              |    |    |       |  |  |  |
| 012-17                            | Telecommunication Specialist Consulting Services    | Per hour                                       | \$75.00                                |                            |              |    |    |       |  |  |  |
| 012-18                            | Systems Operations and Administration               |                                                | Negotiated Fee for Service             |                            |              |    |    |       |  |  |  |

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2023-24 MARKETPLACE PROGRAMS PRICING

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West Chester Area School District

|         |                                                                    |                           |                                                | Annual Cost             |      |    |    |       |  |
|---------|--------------------------------------------------------------------|---------------------------|------------------------------------------------|-------------------------|------|----|----|-------|--|
| Program | Service                                                            | Description               | Chester County Schools Pricing 2023-24         | Estimate (E) Actual (A) | Cost | DP | MP | Notes |  |
| 002     | <b>Innovative Educational Services</b>                             |                           |                                                |                         |      |    |    |       |  |
|         | <b>Technology Consulting</b>                                       |                           |                                                |                         |      |    |    |       |  |
| 02-26   | Help Desk Support Onsite                                           |                           | \$65.00                                        |                         |      |    |    |       |  |
| 02-27   | Help Desk Support Offsite                                          |                           | \$55.00                                        |                         |      |    |    |       |  |
| 02-28   | Network Systems Support on Client's Site                           | Per hour                  | \$85.00                                        |                         |      |    |    |       |  |
| 02-29   | Network Systems Support off Client's Site                          | Per hour                  | \$75.00                                        |                         |      |    |    |       |  |
| 02-30   | Network Systems Engineering on Client's Site                       | Per hour                  | \$105.00                                       |                         |      |    |    |       |  |
| 02-31   | Network Systems Engineering off Client's Site                      | Per hour                  | \$95.00                                        |                         |      |    |    |       |  |
| 02-47   | Web Page Development                                               | Per hour                  | \$80.00                                        |                         |      |    |    |       |  |
| 02-81   | IEP Writer Consortium                                              |                           | Based on # of Consortium Students              |                         |      |    |    |       |  |
| 02-58   | Database Development                                               | Per hour                  | \$85.00                                        |                         |      |    |    |       |  |
| 02-59   | Custom Reporting                                                   | Per hour                  | \$85.00                                        |                         |      |    |    |       |  |
| 02-61   | Customization and Support of Existing Database Systems             | Per hour                  | \$85.00                                        |                         |      |    |    |       |  |
| 02-93   | PIMS-Child Accounting/Data Governance                              | Per hour                  | \$85.00                                        |                         |      |    |    |       |  |
| 02-94   | Data Governance                                                    | Per hour                  | \$85.00                                        |                         |      |    |    |       |  |
| 02-46   | Network Architecture Onsite                                        |                           | \$125.00                                       |                         |      |    |    |       |  |
| 02-54   | Network Architecture Offsite                                       | Per hour                  | \$115.00                                       |                         |      |    |    |       |  |
| 02-95   | Enterprise Architecture Onsite                                     | Per hour                  | \$140.00                                       |                         |      |    |    |       |  |
| 02-96   | Enterprise Architecture Offsite                                    | Per hour                  | \$130.00                                       |                         |      |    |    |       |  |
| 02-97   | Technology Strategic Planning Consulting                           | Per hour                  | Negotiated Fee for Service                     |                         |      |    |    |       |  |
| 02-98   | Technology P.D. Facilitation, Leadership Consulting                | Per hour                  | Negotiated Fee for Service                     |                         |      |    |    |       |  |
|         | <b>Live Streaming Services</b>                                     |                           |                                                |                         |      |    |    |       |  |
| 02-36   | On-Site Support                                                    | Per hour per person       | \$200.00                                       |                         |      |    |    |       |  |
|         | <b>Teacher Center Services</b>                                     |                           |                                                |                         |      |    |    |       |  |
| 02-04   | Lamination                                                         | Per linear foot           | \$0.55                                         |                         |      |    |    |       |  |
|         | Lamination Requiring Double Pass                                   |                           | \$2.10                                         |                         |      |    |    |       |  |
| 02-79   | <b>Full-Color Poster Printing</b>                                  |                           |                                                |                         |      |    |    |       |  |
|         | Jumbo 28" x 40"                                                    |                           | \$5.35                                         |                         |      |    |    |       |  |
|         | Large 22" x 34"                                                    |                           | \$4.85                                         |                         |      |    |    |       |  |
|         | Posterboard 22" x 28"                                              |                           | \$4.60                                         |                         |      |    |    |       |  |
|         | Medium 17" x 22"                                                   |                           | \$4.35                                         |                         |      |    |    |       |  |
|         | Small 11" x 17"                                                    |                           | \$3.85                                         |                         |      |    |    |       |  |
|         | <i>Note: Mounted on Posterboard add \$.50; Laminated add \$.75</i> |                           |                                                |                         |      |    |    |       |  |
| 02-09   | All Other Production                                               | Per hour + materials      | \$15.50                                        |                         |      |    |    |       |  |
|         | <b>Hosted Services</b>                                             |                           |                                                |                         |      |    |    |       |  |
|         | Co-Location                                                        | Per backup unit per month | \$100 first unit,<br>\$30 each additional unit |                         |      |    |    |       |  |
|         | <b>Video Media Services</b>                                        |                           |                                                |                         |      |    |    |       |  |
|         | Discovery Education Streaming                                      | Per student               | \$2.15                                         |                         |      |    |    |       |  |
|         | <b>Video Production</b>                                            |                           |                                                |                         |      |    |    |       |  |
| 02-15   | Script Writing/Editing                                             | Per hour                  | \$75.00                                        |                         |      |    |    |       |  |
| 02-48   | Video Editing                                                      | Per hour                  | \$75.00                                        |                         |      |    |    |       |  |
| 02-16   | Computer Graphics and Animation                                    | Per hour                  | \$75.00                                        |                         |      |    |    |       |  |
| 02-17   | On Location Video Shoot                                            | Per hour                  | \$100.00                                       |                         |      |    |    |       |  |
| 02-34   | Video Digitizing and Compression                                   | Per hour                  | \$75.00                                        |                         |      |    |    |       |  |

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2023-24 MARKETPLACE PROGRAMS PRICING

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West Chester Area School District

| West Chester Area School District |                                                               |                                                               |                                        | Annual Cost                |              |    |    |       |
|-----------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|----------------------------------------|----------------------------|--------------|----|----|-------|
| Program                           | Service                                                       | Description                                                   | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost         | DP | MP | Notes |
| 002                               | Innovative Educational Services (Continued)                   |                                                               |                                        |                            |              |    |    |       |
|                                   | Online Curriculum/Technology Consulting                       |                                                               |                                        |                            |              |    |    |       |
| 02-74                             | Online Learning Solutions Instructional Design                | Per hour                                                      | \$150.00                               |                            |              |    |    |       |
| 02-82                             | Digital Resource Creation and Support                         | Per hour                                                      | \$150.00                               |                            |              |    |    |       |
|                                   | Curriculum/Technology Consulting                              |                                                               |                                        |                            |              |    |    |       |
| 01-04                             | Grant Writing and Development                                 |                                                               | \$150.00                               |                            |              |    |    |       |
| 194-01                            | Curriculum Audits and Reviews                                 |                                                               | \$150.00                               |                            |              |    |    |       |
| 194-02                            | Instructional Coaching                                        | Per hour                                                      | \$150.00                               |                            |              |    |    |       |
| 194-03                            | Conferences, Seminars, Workshops                              |                                                               | \$150.00                               |                            |              |    |    |       |
| 194-04                            | Program Implementation Support                                |                                                               | \$150.00                               |                            |              |    |    |       |
| 277                               | Instructional Coaching                                        |                                                               |                                        |                            |              |    |    |       |
| 277-03                            | Instructional Coaching                                        | Per hour                                                      | \$129.17                               |                            |              |    |    |       |
| 277-04                            | Fee for Service                                               |                                                               | Negotiated Fee for Service             |                            |              |    |    |       |
| 277-05                            | Executive Functioning - Coaching                              | Per hour                                                      | \$123.34                               |                            |              |    |    |       |
| 10                                | IU General Administration                                     |                                                               |                                        |                            |              |    |    |       |
| 10-01                             | Business Office/Accounting Services                           |                                                               | Negotiated Fee for Service             |                            |              |    |    |       |
| 11                                | Joint Purchasing Marketplace                                  |                                                               |                                        |                            |              |    |    |       |
| 11-03                             | Percentage of Award                                           |                                                               | No Charge                              |                            |              |    |    |       |
| 022                               | Management Consultation Service                               |                                                               |                                        |                            |              |    |    |       |
| 22-01                             | Management Consultation                                       |                                                               | Negotiated Fee for Service             |                            |              |    |    |       |
| 22-02                             | Superintendent Search                                         |                                                               | No Charge                              |                            |              |    |    |       |
| 079                               | Occupational Education                                        |                                                               |                                        |                            |              |    |    |       |
| 79-01                             | Secondary Occupational Education                              | Per full time secondary student                               | \$20,688.00                            | A                          | \$ 2,654,335 |    |    |       |
|                                   |                                                               | Per half time secondary student                               | \$10,344.00                            |                            |              |    |    |       |
|                                   |                                                               | Academic rate per FTE                                         | \$10,378.00                            |                            |              |    |    |       |
| 79-02                             | Nursery School Program (per month/per child charge)           | Per month per child charge                                    | \$33.00                                |                            |              |    |    |       |
| 79-04                             | Occupational Assessment Individual                            | Per 6 hours testing and/or counseling (includes \$25 app fee) | \$322.00                               |                            |              |    |    |       |
|                                   | Interest Inventory Only                                       | Interest inventory only                                       | \$84.00                                |                            |              |    |    |       |
| 79-05                             | Contracted Rate                                               | Per 6 hours of testing and/or counseling                      | \$279.00                               |                            |              |    |    |       |
| 79-33                             | Instruction in the Home                                       | Per hour                                                      | \$53.00                                |                            |              |    |    |       |
|                                   | ESL Services TCHS-PC (Individual)                             | Each                                                          | \$70.00                                |                            |              |    |    |       |
|                                   | CareerScope Assessment                                        |                                                               |                                        |                            |              |    |    |       |
| 79-50                             | Assessments for Students Attending the TCHS                   |                                                               | No Charge                              |                            |              |    |    |       |
| 79-51                             | Assessments for Individuals Not Attending the TCHS (two tier) | For up to 10 assessments                                      | \$251.00                               |                            |              |    |    |       |




# CHESTER COUNTY INTERMEDIATE UNIT

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### West Chester Area School District

| West Chester Area School District                                  |                                                                                            |                                                             |                                        | Annual Cost                |              |    |                                                                                       |                    |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------|-------------------------------------------------------------|----------------------------------------|----------------------------|--------------|----|---------------------------------------------------------------------------------------|--------------------|
| Program                                                            | Service                                                                                    | Description                                                 | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost         | DP | MP                                                                                    | Notes              |
| <b>085 Practical Nursing</b>                                       |                                                                                            |                                                             |                                        |                            |              |    |                                                                                       |                    |
| 85-01                                                              | Student Tuition                                                                            | Per hour of instruction                                     | \$13.12                                |                            |              |    |    |                    |
| 85-02                                                              | Individualized Health-Related Training                                                     | Per hour (dependent on intensity of curriculum development) | \$25-\$50                              |                            |              |    |                                                                                       |                    |
| 85-03                                                              | Continuing Education for Practicing LPN's                                                  | Per hour (dependent on intensity of curriculum development) | \$25-\$50                              |                            |              |    |                                                                                       |                    |
| 85-04                                                              | Registration Fee                                                                           | Per student/program                                         | \$350.00                               |                            |              |    |                                                                                       |                    |
| 85-05                                                              | Technology Fee                                                                             | Per student/level                                           | \$154.00                               |                            |              |    |                                                                                       |                    |
| 85-06                                                              | Malpractice Insurance                                                                      | Per student                                                 | \$50.00                                |                            |              |    |                                                                                       |                    |
| 85-07                                                              | Graduation Fee                                                                             | Per student/program                                         | \$200.00                               |                            |              |    |                                                                                       |                    |
| 85-09                                                              | Textbooks, Lab Kits, and Computer Programs                                                 | Current retail price                                        |                                        |                            |              |    |                                                                                       |                    |
| 85-10                                                              | Application Fee (includes entrance test fee)                                               | Per student/program                                         | \$75.00                                |                            |              |    |                                                                                       |                    |
| 85-11                                                              | Lab Fee                                                                                    | Per student/level                                           | \$125.00                               |                            |              |    |                                                                                       |                    |
| <b>038 Preschool Special Education Early Intervention Services</b> |                                                                                            |                                                             |                                        |                            |              |    |                                                                                       |                    |
| 38-00                                                              | Preschool Services                                                                         |                                                             | Negotiated Fee for Service             |                            | \$261,000.00 |    |    |                    |
| 38-01                                                              | Tuition for Half Day Sessions for Non-Eligible Children to Attend Early Intervention Class | Per half day charge                                         | \$14.53                                |                            |              |    |                                                                                       |                    |
| 38-06                                                              | Speech Services/Case Mgmt (Individual)                                                     | Per hour                                                    | \$218.17                               |                            |              |    |                                                                                       |                    |
| 38-06.1                                                            | Speech Services/Case Mgmt (Individual) - Telepractice                                      | Per hour                                                    | \$218.17                               |                            |              |    |                                                                                       |                    |
| 38-07                                                              | Speech Services/Case Mgmt (Group)                                                          | Per hour                                                    | \$109.10                               |                            |              |    |                                                                                       |                    |
| 38-07.1                                                            | Speech Services/Case Mgmt (Group) - Telepractice                                           | Per hour                                                    | \$109.10                               |                            |              |    |                                                                                       |                    |
| 38-08                                                              | Itinerant Services/Case Mgmt (Individual)                                                  | Per hour                                                    | \$215.11                               |                            |              |    |                                                                                       |                    |
| 38-08.3                                                            | Itinerant Services/Case Mgmt (Individual) - Telepractice                                   | Per hour                                                    | \$215.11                               |                            |              |    |                                                                                       |                    |
| 38-09                                                              | Itinerant Services/Case Mgmt (Group)                                                       | Per hour                                                    | \$107.57                               |                            |              |    |                                                                                       |                    |
| 38-09.1                                                            | Itinerant Services/Case Mgmt (Group) - Telepractice                                        | Per hour                                                    | \$107.57                               |                            |              |    |                                                                                       |                    |
| 38-11                                                              | Developmental Screening/Evaluation                                                         | Per student                                                 | \$814.71                               |                            |              |    |                                                                                       |                    |
| 38-12                                                              | Speech/Language Screening/Evaluation                                                       | Per hour                                                    | Negotiated Fee for Service             |                            |              |    |                                                                                       |                    |
| 38-21                                                              | Evaluation Services                                                                        | Per eval                                                    | Negotiated Fee for Service             |                            |              |    |                                                                                       |                    |
| 38-14                                                              | Early Intervention - First Steps                                                           | Per student                                                 | \$27,985.08                            |                            |              |    |                                                                                       |                    |
| 38-18                                                              | Classroom Based - Full Day, Year Round                                                     | Per student                                                 | \$42,059.29                            |                            |              |    |                                                                                       |                    |
| 38-19                                                              | Classroom Based - Half Day, Year Round                                                     | Per student                                                 | \$14,720.74                            |                            |              |    |                                                                                       |                    |
| 38-20                                                              | Classroom Based - Half Day, Year Round 2 days per week                                     | Per student                                                 | \$7,360.39                             |                            |              |    |                                                                                       |                    |
| 38-22                                                              | LPN EI Services                                                                            | Per hour                                                    | Negotiated Fee for Service             |                            |              |    |                                                                                       |                    |
| 38-23                                                              | RN EI Services                                                                             | Per hour                                                    | Negotiated Fee for Service             |                            |              |    |                                                                                       |                    |
| <b>Occupational Therapy</b>                                        |                                                                                            |                                                             |                                        |                            |              |    |                                                                                       |                    |
| 38-25                                                              | Austill's Travel - EI                                                                      |                                                             | Negotiated Fee for Service             |                            |              |    |  | see services below |
| 38-26                                                              | OT (Individual)                                                                            | Per hour                                                    | \$90.02                                |                            |              |    |                                                                                       |                    |
| 38-26.2                                                            | OT (Individual) - Telepractice                                                             | Per hour                                                    | \$90.02                                |                            |              |    |                                                                                       |                    |
| 38-26.1                                                            | COTA (Individual)                                                                          | Per hour                                                    | \$77.10                                |                            |              |    |                                                                                       |                    |
| 38-27                                                              | OT (Group)                                                                                 | Per hour                                                    | \$44.86                                |                            |              |    |                                                                                       |                    |
| 38-27.2                                                            | OT (Group) - Telepractice                                                                  | Per hour                                                    | \$44.86                                |                            |              |    |                                                                                       |                    |
| 38-27.1                                                            | COTA (Group)                                                                               | Per hour                                                    | \$38.39                                |                            |              |    |                                                                                       |                    |

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West Chester Area School District

|         |                                                                            |                                                                  |                                        | Annual Cost             |             |    |    |                    |  |
|---------|----------------------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------|-------------------------|-------------|----|----|--------------------|--|
| Program | Service                                                                    | Description                                                      | Chester County Schools Pricing 2023-24 | Estimate (E) Actual (A) | Cost        | DP | MP | Notes              |  |
| 038     | <b>Preschool Special Education Early Intervention Services (Continued)</b> |                                                                  |                                        |                         |             |    |    |                    |  |
|         | <b>Physical Therapy</b>                                                    |                                                                  |                                        |                         |             |    |    |                    |  |
| 38-28   | PT (Individual)                                                            | Per hour                                                         | \$90.02                                |                         |             |    |    | see services below |  |
| 38-28.2 | PT (Individual) - Telepractice                                             | Per hour                                                         | \$90.02                                |                         |             |    |    |                    |  |
| 38-28.1 | PTA (Individual)                                                           | Per hour                                                         | \$77.10                                |                         |             |    |    |                    |  |
| 38-29   | PT (Group)                                                                 | Per hour                                                         | \$44.86                                |                         |             |    |    |                    |  |
| 38-29.2 | PT (Group) - Telepractice                                                  | Per hour                                                         | \$44.86                                |                         |             |    |    |                    |  |
| 38-29.1 | PTA (Group)                                                                | Per hour                                                         | \$42.22                                |                         |             |    |    |                    |  |
| 38-32   | Add'l Services Preschool K-5 Eligible Students                             |                                                                  | Negotiated Fee for Service             |                         |             |    |    |                    |  |
| 38-42   | District PCA Services (SA) - Preschool (K-5)                               | Per hour                                                         | Negotiated Fee for Service             |                         |             |    |    |                    |  |
| 111     | <b>Prison Education Program</b>                                            |                                                                  |                                        |                         |             |    |    |                    |  |
| 111-01  | Student Tuition                                                            | Per year                                                         | 1.5 times Host District's Tuition Rate |                         |             |    |    |                    |  |
| 184     | <b>Professional Learning</b>                                               |                                                                  |                                        |                         |             |    |    |                    |  |
| 184-01  | Continuing Professional Education Courses                                  | Per credit plus materials and/or site fees as printed in catalog | \$165.00 - \$205.00                    |                         |             |    |    |                    |  |
| 019     | <b>Public Relations Consultation</b>                                       |                                                                  |                                        |                         |             |    |    |                    |  |
| 19-01   | Public Relations Consultation                                              |                                                                  | Negotiated Fee for Service             |                         |             |    |    |                    |  |
| 19-02   | Duplication                                                                |                                                                  |                                        |                         |             |    |    |                    |  |
|         | Black & White Copying                                                      | Per copy single side                                             | \$0.14                                 |                         |             |    |    |                    |  |
|         |                                                                            | Per copy double side                                             | \$0.18                                 |                         |             |    |    |                    |  |
|         | Color Copying                                                              |                                                                  |                                        |                         |             |    |    |                    |  |
|         | 8 1/2 X 11 and 11 X 14 Regular Paper                                       | Per copy single side                                             | \$0.41                                 |                         |             |    |    |                    |  |
|         |                                                                            | Per copy double side                                             | \$0.62                                 |                         |             |    |    |                    |  |
|         | 8 1/2 X 11 and 11 X 14 Cover Stock                                         | Per copy single side                                             | \$0.44                                 |                         |             |    |    |                    |  |
|         |                                                                            | Per copy double side                                             | \$0.62                                 |                         |             |    |    |                    |  |
|         | 11 X 17 and 12 X 18 Bond Paper                                             | Per copy single side                                             | \$0.67 - \$3.51                        |                         |             |    |    |                    |  |
|         |                                                                            | Per copy double side                                             | \$0.87 - \$4.69                        |                         |             |    |    |                    |  |
| 19-03   | Folding, Binding                                                           | Per hour                                                         | \$21.30                                |                         |             |    |    |                    |  |
| 19-04   | Typesetting                                                                | Per hour (minimum \$25)                                          | \$26.70                                |                         |             |    |    |                    |  |
| 19-05   | Layout/Graphic Design (Desktop Publishing)                                 | Per hour + materials + printing                                  | \$53.42                                |                         |             |    |    |                    |  |
| 19-06   | Photography                                                                | Per hour plus travel time/film                                   | \$80.13                                |                         |             |    |    |                    |  |
| 19-07   | Web Design                                                                 | Per hour                                                         | \$66.69                                |                         |             |    |    |                    |  |
| 031     | <b>REACH/CARE</b>                                                          |                                                                  |                                        |                         |             |    |    |                    |  |
| 31-01   | REACH                                                                      | Per student per day                                              | \$311.13                               |                         | \$53,250.00 |    |    |                    |  |
| 31-01.2 | CARE                                                                       | Per student per day                                              | \$329.27                               |                         |             |    |    |                    |  |
| 31-02   | REACH Summer Program - ESY                                                 | Per student per day                                              | Negotiated Fee for Service             |                         |             |    |    |                    |  |
| 31-02.2 | CARE Summer Program - ESY                                                  | Per student per day                                              | Negotiated Fee for Service             |                         |             |    |    |                    |  |

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2023-24 MARKETPLACE PROGRAMS PRICING

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### West Chester Area School District

|         |         |             |                                        | Annual Cost             |      |    |    |       |  |
|---------|---------|-------------|----------------------------------------|-------------------------|------|----|----|-------|--|
| Program | Service | Description | Chester County Schools Pricing 2023-24 | Estimate (E) Actual (A) | Cost | DP | MP | Notes |  |

#### 037 School Based ACCESS Program

|         |                                                                |                 |         |  |            |  |  |  |  |
|---------|----------------------------------------------------------------|-----------------|---------|--|------------|--|--|--|--|
| 37-70   | ACCESS Billing                                                 | Per transaction | \$2.05  |  |            |  |  |  |  |
| 37-03.1 | MA Medical Authorizations by CRNP                              | Per IEP         | \$37.88 |  | \$3,201.00 |  |  |  |  |
| 37-03.2 | MA Medical Authorizations by Physician for PCA and AT Services | Per IEP         | \$33.97 |  |            |  |  |  |  |

#### 030 Special Education

##### Child Development Center (CDC) - Market Value Proportionate Share of Building Cost Plus:

|         |                                        |          |             |   |              |                                     |  |  |  |
|---------|----------------------------------------|----------|-------------|---|--------------|-------------------------------------|--|--|--|
| 30-01   | Learning Support Student               | Per year | \$33,250.45 | E | \$ 2,982,496 | <input checked="" type="checkbox"/> |  |  |  |
| 30-01.1 | Learning Support Student - 1/2 Time    | Per year | \$19,948.45 |   |              |                                     |  |  |  |
| 30-02   | Life Skills Support Student            | Per year | \$34,791.84 |   |              |                                     |  |  |  |
| 30-02.1 | Life Skills Support Student - 1/2 Time | Per year | \$20,875.09 |   |              |                                     |  |  |  |
| 30-03   | Multi-Disabilities Support Students    | Per year | \$42,994.48 |   |              |                                     |  |  |  |
| 30-03.1 | Autistic Support                       | Per year | \$41,985.72 |   |              |                                     |  |  |  |
| 30-3.3  | Autistic Support VB Class              | Per year | \$69,993.58 |   |              |                                     |  |  |  |
| 30-04   | Emotional Support Student              | Per year | \$46,649.92 |   |              |                                     |  |  |  |

##### Related Services for the Child Development Center: Speech Session - CDC & Learning Center

|         |                                                   |          |            |  |  |  |  |  |  |
|---------|---------------------------------------------------|----------|------------|--|--|--|--|--|--|
| 30-05   | Speech (Individual) - CDC & LC                    | Per hour | \$182.55   |  |  |  |  |  |  |
| 30-05.1 | Speech (Individual) - CDC & LC - Telepractice     | Per hour | \$182.55   |  |  |  |  |  |  |
| 30-06   | Speech (Group) - CDC & LC                         | Per hour | \$91.27    |  |  |  |  |  |  |
| 30-06.1 | Speech (Group) - CDC & LC - Telepractice          | Per hour | \$91.27    |  |  |  |  |  |  |
| 30-06.2 | Speech (Consultation) - CDC & LC                  | Per hour | \$182.55   |  |  |  |  |  |  |
| 30-06.3 | Speech/Language Evaluation - CDC & LC             | Per day  | \$909.65   |  |  |  |  |  |  |
| 30-06.4 | Specialized Speech/Language Evaluation - CDC & LC | Per day  | \$1,259.62 |  |  |  |  |  |  |

##### Occupational Therapy - CDC & Learning Center

|         |                                           |          |                            |  |  |  |  |  |  |
|---------|-------------------------------------------|----------|----------------------------|--|--|--|--|--|--|
| 30-07   | Austill's Travel - CDC & LC               |          | Negotiated Fee for Service |  |  |  |  |  |  |
| 30-08   | OT (Individual) - CDC & LC                | Per hour | \$82.06                    |  |  |  |  |  |  |
| 30-08.2 | OT (Individual) - CDC & LC - Telepractice | Per hour | \$82.06                    |  |  |  |  |  |  |
| 30-08.1 | COTA Individual - CDC & LC                | Per hour | \$70.38                    |  |  |  |  |  |  |
| 30-09   | OT Group - CDC & LC                       | Per hour | \$42.93                    |  |  |  |  |  |  |
| 30-09.2 | OT (Group) - CDC & LC - Telepractice      | Per hour | \$42.93                    |  |  |  |  |  |  |
| 30-09.1 | COTA Group - CDC & LC                     | Per hour | \$36.84                    |  |  |  |  |  |  |

##### Physical Therapy - CDC

|         |                                           |          |         |  |  |  |  |  |  |
|---------|-------------------------------------------|----------|---------|--|--|--|--|--|--|
| 30-10   | PT (Individual) - CDC & LC                | Per hour | \$82.06 |  |  |  |  |  |  |
| 30-10.2 | PT (Individual) - CDC & LC - Telepractice | Per hour | \$82.06 |  |  |  |  |  |  |
| 30-10.1 | PT (Individual) - CDC & LC - PTA          | Per hour | \$70.38 |  |  |  |  |  |  |
| 30-11   | PT (Group) - CDC & LC                     | Per hour | \$42.93 |  |  |  |  |  |  |
| 30-11.2 | PT (Group) - CDC & LC - Telepractice      | Per hour | \$42.93 |  |  |  |  |  |  |
| 30-11.1 | PT (Group) - CDC & LC - PTA               | Per hour | \$36.84 |  |  |  |  |  |  |

##### CDC Other Programs

|         |                                      |          |          |  |  |  |  |  |  |
|---------|--------------------------------------|----------|----------|--|--|--|--|--|--|
| 30-12   | Hearing Therapy - CDC & LC           | Per hour | \$222.73 |  |  |  |  |  |  |
| 30-13   | Itinerant Vision Services - CDC & LC | Per hour | \$185.35 |  |  |  |  |  |  |
| 30-13.1 | Orientation & Mobility - CDC & LC    | Per hour | \$185.49 |  |  |  |  |  |  |

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West Chester Area School District

|          |                                                      |                |                                        | Annual Cost                |              |    |    |       |  |
|----------|------------------------------------------------------|----------------|----------------------------------------|----------------------------|--------------|----|----|-------|--|
| Program  | Service                                              | Description    | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost         | DP | MP | Notes |  |
| 030      | <b>Special Education(Continued)</b>                  |                |                                        |                            |              |    |    |       |  |
|          | <b>Related Services for Cross District Programs:</b> |                |                                        |                            |              |    |    |       |  |
|          | <b>Speech/Language Therapy Session per Week</b>      |                |                                        |                            |              |    |    |       |  |
| 30-23    | Speech (Individual)                                  | Per 1/2 hour   | \$91.27                                |                            |              |    |    |       |  |
| 30-23    | Speech (Individual)                                  | Per hour       | \$182.56                               |                            |              |    |    |       |  |
| 30-66.9  | Speech (Individual) - Telepractice                   | Per hour       | \$182.56                               |                            |              |    |    |       |  |
| 30-24    | Speech (Group)                                       | Per hour       | \$91.27                                |                            |              |    |    |       |  |
| 30-67.1  | Speech (Group) - Telepractice                        | Per hour       | \$91.27                                |                            |              |    |    |       |  |
| 30-24.6  | Speech Consultation                                  | Per hour       | \$182.56                               |                            |              |    |    |       |  |
|          | <b>Occupational Therapy</b>                          |                |                                        |                            |              |    |    |       |  |
| 30-26    | OT (Individual)                                      | Per hour       | \$73.93                                |                            |              |    |    |       |  |
| 30-26.4  | OT (Individual) - Telepractice                       | Per hour       | \$73.93                                |                            | \$96,856.00  |    |    |       |  |
| 30-26.1  | COTA (Individual)                                    | Per hour       | \$63.36                                |                            |              |    |    |       |  |
| 30-27    | OT (Group)                                           | Per hour       | \$36.96                                |                            |              |    |    |       |  |
| 30-27.2  | OT (Group) - Telepractice                            | Per hour       | \$36.96                                |                            |              |    |    |       |  |
| 30-27.1  | COTA (Group)                                         | Per hour       | \$36.96                                |                            |              |    |    |       |  |
| 30-25    | Austill's Travel                                     |                | Negotiated Fee for Service             |                            |              |    |    |       |  |
|          | <b>Physical Therapy</b>                              |                |                                        |                            |              |    |    |       |  |
| 30-28    | PT (Individual)                                      | Per hour       | \$73.93                                |                            |              |    |    |       |  |
| 30-28.4  | PT (Individual) - Telepractice                       | Per hour       | \$73.93                                |                            | \$96,856.00  |    |    |       |  |
| 30-28.1  | PTA (Individual)                                     | Per hour       | \$63.36                                |                            |              |    |    |       |  |
| 30-29    | PT (Group)                                           | Per hour       | \$36.96                                |                            |              |    |    |       |  |
| 30-29.1  | PTA (Group)                                          | Per hour       | \$31.75                                |                            |              |    |    |       |  |
| 30-29.2  | PT (Group) - Telepractice                            | Per hour       | \$36.96                                |                            |              |    |    |       |  |
|          | <b>Itinerant Services:</b>                           |                |                                        |                            |              |    |    |       |  |
| 30-30    | Itinerant Hearing Services                           | Per hour       | \$222.73                               |                            |              |    |    |       |  |
| 30-30.4  | Group Hearing Services                               | Per hour       | \$222.73                               |                            |              |    |    |       |  |
| 30-30.1  | Hearing Evaluation/Screening                         | Per hour       | \$222.73                               |                            |              |    |    |       |  |
| 30-30.2  | Contracted Hearing Services                          |                | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 30-31    | Itinerant Vision Services                            | Per hour       | \$185.35                               |                            | \$660,690.00 |    |    |       |  |
| 30-31.1  | Orientation & Mobility                               | Per hour       | \$185.35                               |                            |              |    |    |       |  |
| 30-31.2  | Vision Service Evaluation/Screening                  | Per hour       | \$185.35                               |                            |              |    |    |       |  |
| 30-31.3  | Vision Service O&M Evaluation/Screening              | Per hour       | \$185.35                               |                            |              |    |    |       |  |
| 30-31.4  | Vision Assistive Technology Evaluation               | Per hour       | \$185.35                               |                            |              |    |    |       |  |
| 30-31.5  | Vision Service Purchase/Repair                       |                | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 30-31.6  | Contracted Vision Services                           |                | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 30-31.7  | Vision - Braille Transcription                       |                | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 30-31.8  | Vision - Telepractice                                |                | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 30-31.10 | Group Vision Service                                 | Per hour       | \$92.68                                |                            |              |    |    |       |  |
| 30-32    | Speech/Language Itinerant Teacher                    | Per position   | \$138,232.76                           |                            |              |    |    |       |  |
| 30-32.2  | Speech/Language Telepractice Teacher                 | Per position   | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 30-66    | Speech/Language Evaluation                           | Per day        | \$909.65                               |                            |              |    |    |       |  |
| 30-66.1  | Bilingual Speech/Language Evaluation                 | Per evaluation | \$1,085.86                             |                            |              |    |    |       |  |



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West Chester Area School District

|         |                                                                                |                             |                                        | Annual Cost             |              |    |    |       |  |
|---------|--------------------------------------------------------------------------------|-----------------------------|----------------------------------------|-------------------------|--------------|----|----|-------|--|
| Program | Service                                                                        | Description                 | Chester County Schools Pricing 2023-24 | Estimate (E) Actual (A) | Cost         | DP | MP | Notes |  |
| 030     | <b>Special Education (Continued)</b>                                           |                             |                                        |                         |              |    |    |       |  |
|         | <b>Itinerant Services:</b>                                                     |                             |                                        |                         |              |    |    |       |  |
| 30-66.2 | Specialized Speech/Language Evaluation                                         | Per evaluation              | \$1,259.62                             |                         |              |    |    |       |  |
| 30-66.3 | Other Speech/Language Services                                                 |                             | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-66.4 | Speech Therapist Emergency Certified                                           | Long term                   | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-66.5 | Speech Therapist Emergency Certified                                           | Per day (Less than 20 days) | \$305.04                               |                         |              |    |    |       |  |
| 30-66.6 | Feeding and Swallowing Services - Therapist                                    | Per hour                    | \$182.55                               |                         |              |    |    |       |  |
| 30-66.7 | Feeding and Swallowing Services - Assistant                                    | Per hour                    | \$45.71                                |                         |              |    |    |       |  |
| 30-66.8 | Speech Equipment Purchase/Repair                                               |                             | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-67.1 | Speech (Group) - Telepractice                                                  | Per hour                    | \$182.56                               |                         |              |    |    |       |  |
| 30-67.2 | Speech (Consult) - Telepractice                                                | Per hour                    | \$69.69                                |                         |              |    |    |       |  |
| 30-33   | Instruction in the Home - Homebound                                            | Per hour                    | \$69.69                                |                         |              |    |    |       |  |
|         | <b>Cross District Programs (CDX)</b>                                           |                             |                                        |                         |              |    |    |       |  |
| 30-22   | Multiple Disabilities Support                                                  | Per student                 | \$44,846.85                            |                         |              |    |    |       |  |
|         | <b>Support Services:</b>                                                       |                             |                                        |                         |              |    |    |       |  |
| 30-35   | Psychologist (190 days)                                                        |                             | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-35.1 | Psychologist (per diem)                                                        |                             | Negotiated Fee for Service             |                         | \$10,670.00  |    |    |       |  |
| 30-36   | Childhood Autism Team Check (Catch 2) Services                                 | Per hour                    | \$207.25                               |                         |              |    |    |       |  |
| 30-74   | <b>Psychological Counseling</b>                                                |                             |                                        |                         |              |    |    |       |  |
|         | Individual Student(s)                                                          |                             |                                        |                         |              |    |    |       |  |
|         | 30 Minute Session                                                              | Per half hour               | \$82.57                                |                         |              |    |    |       |  |
|         | Groups of Students                                                             |                             |                                        |                         |              |    |    |       |  |
|         | Group (2 or more)                                                              | Per half hour               | \$41.28                                |                         |              |    |    |       |  |
| 30-67   | Psychological Counseling - Hearing Impaired                                    | Per hour                    | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-47   | Psychological Evaluation/Comprehensive Evaluation Report                       | Per day                     | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-41   | Bilingual Psychological Evaluation (Spanish, Vietnamese, Mandarin and Chinese) |                             | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-47.1 | Neuropsychological Evaluation                                                  |                             | Negotiated Fee for Service             |                         | \$10,670.00  |    |    |       |  |
| 30-47.2 | Risk Assessment Services                                                       |                             | Negotiated Fee for Service             |                         |              |    |    |       |  |
|         | <b>Instructional and Personal Care Assistants and Nurses:</b>                  |                             |                                        |                         |              |    |    |       |  |
| 30-40   | Personal Care Assistant - Other Locations                                      | Per hour                    | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-42   | Personal Care Assistant - CDC                                                  | Per hour                    | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-43   | Personal Care Nurse                                                            | Per hour                    | Negotiated Fee for Service             |                         | \$213,000.00 |    |    |       |  |
| 30-45   | Personal Care Nurse - Other Locations                                          | Per hour                    | Negotiated Fee for Service             |                         |              |    |    |       |  |
|         | <b>Interpreter for the Hearing Impaired</b>                                    |                             |                                        |                         |              |    |    |       |  |
| 30-46   | Individual (1 student)                                                         | Per hour                    | \$72.62                                |                         |              |    |    |       |  |
| 30-49   | Group                                                                          | Per hour per student        | \$36.24                                |                         |              |    |    |       |  |
| 30-76   | C-Print Services                                                               | Per hour per student        | \$72.62                                |                         |              |    |    |       |  |
| 30-77   | Reimbursable Travel                                                            | Per mile                    | Current IRS rates                      |                         |              |    |    |       |  |
| 30-78   | Communication Facilitation - Hearing Impaired                                  | Per hour                    | \$57.75                                |                         |              |    |    |       |  |
| 30-81   | Communication Facilitation/PCA - Hearing Impaired                              | Per hour                    | Negotiated Fee for Service             |                         |              |    |    |       |  |
| 30-82   | Hearing Interpreter Services                                                   | Per hour                    | Negotiated Fee for Service             |                         |              |    |    |       |  |
|         | <b>AIM Center</b>                                                              |                             |                                        |                         |              |    |    |       |  |
| 30-84   | Individualized Materials Modification                                          | Per hour                    | \$35.24                                |                         |              |    |    |       |  |

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West Chester Area School District

|          |                                                                 |                            |                                                          | Annual Cost             |              |    |    |       |
|----------|-----------------------------------------------------------------|----------------------------|----------------------------------------------------------|-------------------------|--------------|----|----|-------|
| Program  | Service                                                         | Description                | Chester County Schools Pricing 2023-24                   | Estimate (E) Actual (A) | Cost         | DP | MP | Notes |
| 030      | <b>Special Education(Continued)</b>                             |                            |                                                          |                         |              |    |    |       |
|          | <b>Audiology</b>                                                |                            |                                                          |                         |              |    |    |       |
| 30-85    | Audiology Services                                              | Per hour                   | \$222.73                                                 |                         | \$147,250.00 |    |    |       |
| 30-86    | Audiology Evaluations                                           | Per evaluation             | \$506.63                                                 |                         |              |    |    |       |
| 30-87    | Audiology Staff Development                                     | Per half day session       | \$507.80                                                 |                         |              |    |    |       |
| 30-88    | Audiology Class Screenings                                      | Per class of 3-10 students | \$506.63                                                 |                         |              |    |    |       |
| 30-89    | Audiology Equipment Rental                                      | Per day                    | \$12.69                                                  |                         |              |    |    |       |
| 30-90    | Central Auditory Processing Assessment                          | Per hour                   | \$253.96                                                 |                         |              |    |    |       |
| 30-91    | Audiology Service Equipment Purchase/Repair                     |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
|          | <b>Other Special Education Services</b>                         |                            |                                                          |                         |              |    |    |       |
| 30-37    | Contracted Personnel                                            |                            | Negotiated Fee for Service                               |                         | \$517,500.00 |    |    |       |
| 30-48.1  | 1306 Psychological Evaluations                                  | Per student                | \$1,594.41                                               |                         |              |    |    |       |
| 30-56    | Psychiatric Evaluations                                         | Per hour                   | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-57    | Transcript Typing                                               | Per page                   | \$6.55                                                   |                         |              |    |    |       |
|          | <b>Other Special Education Services</b>                         |                            |                                                          |                         |              |    |    |       |
| 30-59    | Special Education Teacher                                       |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-60    | Special Education Aide                                          |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-71    | Other Fee for Service                                           |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-71.1  | Reading Specialist Services - Telepractice                      |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-93    | School Based Mental Health                                      |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-93.1  | School Based Mental Health - Telepractice                       |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-94    | Executive Function                                              |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-95    | Digital Library Assessment Consortium                           |                            | \$7.87                                                   |                         |              |    |    |       |
| 30-99    | Gifted Support - Itinerant                                      |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 30-100   | Foreign Language Interpretation Services                        | Per hour                   | \$40.17                                                  |                         |              |    |    |       |
| 30-100.1 | Foreign Language Interpretation Services-Transperfect           |                            | \$0.96                                                   |                         |              |    |    |       |
| 30-100.2 | Foreign Language Interpretation Services Travel                 |                            | Current IRS rates                                        |                         |              |    |    |       |
| 30-100.3 | Foreign Language Interpretation Services - Telepractice         |                            | \$50.04                                                  |                         |              |    |    |       |
| 034      | <b>Special Education Transportation</b>                         |                            |                                                          |                         |              |    |    |       |
| 34-01    | Special Education Transportation                                |                            | Daily Rate of Vehicle/# of Student Days + 15% Admin Cost |                         |              |    |    |       |
|          | AccuWeather Snow Calling Service                                | Per year                   | \$700.00                                                 |                         |              |    |    |       |
| 014      | <b>Substitute Calling</b>                                       |                            |                                                          |                         |              |    |    |       |
| 14-03    | District Substitutes-Provided by Source4Teachers                |                            | District Rate + 29.9%                                    |                         |              |    |    |       |
| 14-08    | Processing Fee for Original Issuance of Emergency Certification |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 14-09    | Processing Fee for Renewal of Emergency Certification           |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 14-10    | Registration Fee for Teacher Temp Training                      |                            | Negotiated Fee for Service                               |                         |              |    |    |       |
| 070      | <b>Summer Career Academies</b>                                  |                            |                                                          |                         |              |    |    |       |
| 070-01   | Student Tuition                                                 | Per academy                | \$80-\$180                                               |                         |              |    |    |       |

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2023-24 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district is **DEFINITELY** Participating

Please check the column labeled MP if your district **MAY** Participate during the year (no charges will be levied unless services are requested by the district)

West Chester Area School District

| West Chester Area School District       |                                                    |                      |                                        | Annual Cost                |              |    |    |       |  |
|-----------------------------------------|----------------------------------------------------|----------------------|----------------------------------------|----------------------------|--------------|----|----|-------|--|
| Program                                 | Service                                            | Description          | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost         | DP | MP | Notes |  |
| 208 TCHS - Special Education Programs   |                                                    |                      |                                        |                            |              |    |    |       |  |
| 208-03                                  | Learning Support - Supplemental                    | Per year             | \$14,091.40                            |                            | \$674,400.00 |    |    |       |  |
| 208-04                                  | Learning Support - Itinerant                       | Per student per year | \$3,919.47                             |                            |              |    |    |       |  |
| 208-10                                  | Emotional Support - Itinerant                      | Per student per year | \$6,605.19                             |                            |              |    |    |       |  |
| 208-33                                  | Instruction in the Home                            | Per hour             | \$69.69                                |                            |              |    |    |       |  |
| 208-39.1                                | Instructional Assistant (Full Day, 6.5 hours)      |                      | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 208-39.2                                | Instructional Assistant (Hourly)                   |                      | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 208-71                                  | Other Fee for Service                              |                      | Negotiated Fee for Service             |                            |              |    |    |       |  |
| Social Work Counseling                  |                                                    |                      |                                        |                            |              |    |    |       |  |
| 208-74                                  | Individual Student(s)                              |                      |                                        |                            |              |    |    |       |  |
|                                         | 1 Hour Session                                     | Per hour             | \$165.13                               |                            |              |    |    |       |  |
|                                         | 30 Minute Session                                  | Per half hour        | \$82.57                                |                            |              |    |    |       |  |
| 208-74.1                                | Group                                              | Per half hour        | \$41.28                                |                            |              |    |    |       |  |
| 096 TEACH                               |                                                    |                      |                                        |                            |              |    |    |       |  |
| 96-01                                   | TEACH                                              | Per student per day  | \$294.64                               |                            | \$106,500.00 |    |    |       |  |
| 96-02                                   | TEACH Summer Program - ESY                         | Per student per day  | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 228 Transitional Living Program         |                                                    |                      |                                        |                            |              |    |    |       |  |
| 228-01                                  | Transitional Living Program                        | Per student annually | \$34,783.42                            |                            | \$218,600.00 |    |    |       |  |
| 228-71                                  | Transitional Living Program Other Fee for Services |                      | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 228-74                                  | Counseling - Individual                            | Per hour             | \$165.13                               |                            |              |    |    |       |  |
| 228-74.1                                | Counseling - Group                                 | Per hour             | \$82.56                                |                            |              |    |    |       |  |
| 150 Transitional Work Program           |                                                    |                      |                                        |                            |              |    |    |       |  |
| 150-01                                  | Tuition - Transitional Work Program                | Per student full day | \$126.77                               |                            | \$21,800.00  |    |    |       |  |
| 150-04                                  | Other Services                                     |                      | Negotiated Fee for Service             |                            |              |    |    |       |  |
| 150-05                                  | Case Management - Transitional Work Program        | Per student annually | \$11,733.54                            |                            |              |    |    |       |  |
| 150-74                                  | Counseling - Individual                            | Per hour             | \$165.13                               |                            |              |    |    |       |  |
| 150-74.1                                | Counseling - Group                                 | Per hour             | \$82.56                                |                            |              |    |    |       |  |
| 293 Transitional Work Readiness Program |                                                    |                      |                                        |                            |              |    |    |       |  |
| 293-01                                  | Tuition - Transitional Work Readiness Program      | Per student full day | \$33,636.22                            |                            |              |    |    |       |  |
| 293-74                                  | Counseling - Individual                            | Per hour             | \$165.13                               |                            |              |    |    |       |  |
| 293-74.1                                | Counseling - Group                                 | Per hour             | \$82.56                                |                            |              |    |    |       |  |

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2023-24 MARKETPLACE PROGRAMS PRICING

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West Chester Area School District

|                                     |                                         |                   |                                        | Annual Cost                |      |    |    |       |
|-------------------------------------|-----------------------------------------|-------------------|----------------------------------------|----------------------------|------|----|----|-------|
| Program                             | Service                                 | Description       | Chester County Schools Pricing 2023-24 | Estimate (E)<br>Actual (A) | Cost | DP | MP | Notes |
| <b>094 Young Parents Child Care</b> |                                         |                   |                                        |                            |      |    |    |       |
| 94-01                               | Tuition                                 | Per child per day | \$14.91                                |                            |      |    |    |       |
| 94-02                               | Infant                                  | Per child per day | \$53.62                                |                            |      |    |    |       |
| 94-03                               | Young Toddler                           | Per child per day | \$50.04                                |                            |      |    |    |       |
| 94-04                               | Older Toddler                           | Per child per day | \$47.68                                |                            |      |    |    |       |
| 94-05                               | Preschool Full Time                     | Per child per day | \$42.89                                |                            |      |    |    |       |
| 94-07                               | Transportation (for student and infant) | Per day           | \$21.46                                |                            |      |    |    |       |



Signature

Title

Date

## **West Chester Area School District**

### **Property and Finance Committee**

Memo Item for June 26, 2023

#### **Change Orders - Renovations and Additions to Glen Acres Elementary School**

Attached is the spreadsheet which identifies change orders that were needed to complete the ongoing renovations and additions to Glen Acres Elementary School. All of these change orders were approved by District personnel due to their time sensitivity.

|        |                                                                                                                                                      |             |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| GC-017 | Labor to install new Interface rubber flooring in lieu of VCT. Material from Manufacturer was free. Added costs for adhesive and labor.              | \$2,142.00  |
| GC-018 | Additional mechanical room equipment pads. Design error by Architect for quantity and size                                                           | \$3,883.00  |
| GC-019 | Demo of existing lintel due to conflict with mechanical piping                                                                                       | \$2,082.00  |
| SC-006 | Additional clean stone around 4" perforated pipe and wrap filter fabric at bottom of MRC detention basin per Township Engineer.                      | \$9,760.00  |
| SC-007 | Change subsoil mix with concrete sand in bottom of MRC detention bed per Township Engineer and Conservation District                                 | \$8,750.00  |
| SC-008 | Additional stone and fabric wrap around 4" perforated pipe in rain garden per the Township Engineer                                                  | \$1,000.00  |
| SC-009 | Rework entire east parking lot area and swale excavation into rain garden due to grade changes by Civil Engineer                                     | \$14,000.00 |
| SC-010 | Additional stormwater piping and structures to carry stormwater runoff from east parking lot due to conflicts with underground duct bank structures. | \$17,590.00 |

If you have any questions, please contact me.

Timothy J. Burns  
*Capital Projects Coordinator*  
June 1, 2023

General Contractor: Sha-Nic, Inc.

Original Contract: \$ 6,050,000.00  
Change Orders to Date: \$ 69,763.27  
Revised Contract: \$ 6,119,763.27

- A. Unforeseen Field Conditions
- B. Design Errors
- C. Design Omissions
- D. Changes Required by Public Bodies, Code Changes
- E. Contract Completion Date Changes
- F. Owner Requested Changes
- G. Staff Requested Credits, Backcharges

| Change Order Number | Issue                                                                                                                    | Cost/(Credit) | Approved |    | Change Order Type | Time Sensitive |    | Remarks                                                                                                                                                                                                       |
|---------------------|--------------------------------------------------------------------------------------------------------------------------|---------------|----------|----|-------------------|----------------|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                     |                                                                                                                          |               | Yes      | No |                   | Yes            | No |                                                                                                                                                                                                               |
| GC-001              | Provide additional urinal screens in boys gang toilet room.                                                              | \$1,522.50    | X        |    | C                 |                | X  | Architect did not include on drawings in one, as they did in the other toilet rooms.                                                                                                                          |
| GC-002              | Install stud and drywall chase in new cafeteria to hide exposed ductwork.                                                | \$1,604.40    | X        |    | B                 |                | X  | HVAC duct from ceiling needs to run down inside wall of cafeteria. Was shown outside building.                                                                                                                |
| GC-003              | Provide vision lites in two sets of exterior doors.                                                                      | \$2,088.00    | X        |    | F                 | X              |    | Egress doors did not have any vision panel and could cause injury if opened while someone behind door and not be seen.                                                                                        |
| GC-004              | Change LVT flooring material due to unavailability.                                                                      | \$3,045.00    | X        |    | F                 |                | X  | Staff changed the color of LVT flooring to one available.                                                                                                                                                     |
| GC-005              | Modify wall to add 8" of CMU wall.                                                                                       | \$473.00      | X        |    | B                 |                | X  | Due to sizing of new exterior storefront, an additional 8" of CMU wall was needed to complete opening.                                                                                                        |
| GC-006              | Add Metal Door Lite Kits to all doors in lieu of wood stops.                                                             | \$6,012.00    | X        |    | F                 | X              |    | To increase the security of classroom doors, metal lite kits around glass will be installed in lieu of wood borders.                                                                                          |
| GC-007              | Misc. repairs to existing walls at new bathrooms B017 and B019                                                           | \$1,948.00    | X        |    | A                 | X              |    | Existing wall repairs needed to provide smooth paintable surface after portions of adjacent walls were removed.                                                                                               |
| GC-008              | Install CMU chase for piping at room 135.                                                                                | \$986.00      | X        |    | A                 | X              |    | Due to rain water and sanitary piping in locations different than shown on contract docs, a metal stud and gypsum wall will be installed to shim out casework.                                                |
| GC-009              | Install metal stud and gypsum wall in classroom 133 to allow for plumbing in gyp wall, electrical panel in the CMU wall. | \$738.00      | X        |    | B                 | X              |    | Designed location for electrical panel provided no access to panel from above due to lintel, therefore, an additional wall was installed to allow for moving plumbing pipe to new wall and panel in CMU wall. |

[illegible]

Site Contractor: DiRocco Brothers, Inc.

Original Contract: \$ 1,059,327.79  
 Change Orders to Date: \$ 84,750.00  
 Revised Contract: \$ 1,144,077.79

- A. Unforeseen Field Conditions
- B. Design Errors
- C. Design Omissions
- D. Changes Required by Public Bodies, Code Changes
- E. Contract Completion Date Changes
- F. Owner Requested Changes
- G. Staff Requested Credits, Backcharges

| Change Order Number | Issue                                                                                                      | Cost/(Credit) | Approved |    | Change Order Type | Time Sensitive |    | Remarks                                                                                                                                                                                             |
|---------------------|------------------------------------------------------------------------------------------------------------|---------------|----------|----|-------------------|----------------|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                     |                                                                                                            |               | Yes      | No |                   | Yes            | No |                                                                                                                                                                                                     |
| SC-001              | Remove misc. playground structures                                                                         | \$4,800.00    | X        |    | C                 | X              |    | Playground structures not shown on plans and require removal for music/art addition.                                                                                                                |
| SC-002              | Install temporary drive between additions.                                                                 | \$11,250.00   | X        |    | C, F              | X              |    | In order for construction traffic to not cross playground area when school is in session, a temporary road linking the two Phase 1 additions will be installed, then removed and returned to grass. |
| SC-003              | Install temporary stormwater drainage piping due to supply chain issues with new UG retention basin piping | \$8,500.00    | X        |    | A                 | X              |    | In order to continue construction of building pad piping needed to be installed.                                                                                                                    |
| SC-004              | Install additional millings in parking lot and driveline of the new cafeteria addition                     | \$4,500.00    | X        |    | C,F               | X              |    | Additonal parking for contractors and lay down area for material                                                                                                                                    |
| SC-005              | Remove 4 additional trees and replace at end of project                                                    | \$4,600.00    | X        |    | D,F               | X              |    | Remove trees for access to the phone lines by utility company.                                                                                                                                      |
| SC-006              | Additional stone and fabric wrap                                                                           | \$9,760.00    | X        |    | D                 | X              |    | Install clean stone around 4" perforated pipe and wrap filter fabric at bottom of MRC detention bed.                                                                                                |
| SC-007              | Concrete sand mix in detention basin                                                                       | \$8,750.00    | X        |    | D                 | X              |    | Changed subsoil mix with concrete sand in bottom of MRC detention bed per Township Engineer and Conservation District.                                                                              |
| SC-008              | Additional stone and fabric wrap                                                                           | \$1,000.00    | X        |    | D                 | X              |    | Additional stone and fabric around 4" perforated piping in rain garden per the Township Engineer                                                                                                    |
| SC-009              | Grade changes in swale and parking lot                                                                     | \$14,000.00   | X        |    | C                 | X              |    | Rework entire new parking area at B-wing addition and swale excavation into rain garden due to grade changes by Civil Engineer                                                                      |
| SC-010              | Additional stormwater piping and structures                                                                | \$17,590.00   | X        |    | C                 | X              |    | Additional stormwater piping and structures to carry stormwater runoff from new parking lot due to conflicts with underground ductbanks.                                                            |
|                     |                                                                                                            |               |          |    |                   |                |    |                                                                                                                                                                                                     |
|                     |                                                                                                            |               |          |    |                   |                |    |                                                                                                                                                                                                     |



| Glen Acres ES Additions and Renovations 2022<br>Contingency Tabulation |    |            |
|------------------------------------------------------------------------|----|------------|
| Beginning Contingency Balance <sup>1</sup>                             | \$ | 592,921.79 |
| GC COs approved to date                                                | \$ | 69,763.27  |
| EC COs approved to date                                                | \$ | 8,060.00   |
| HVAC COs approved to date                                              | \$ | 6,858.60   |
| PC COs approved to date                                                | \$ | -          |
| Site COs approved to date                                              | \$ | 84,750.00  |
| Fire Protection COs approved to date                                   | \$ | -          |
| Roofing COs approved to date                                           | \$ | 54,665.10  |
| Approved COs to date                                                   | \$ | 224,096.97 |
| Remaining Contingency Balance <sup>2</sup>                             | \$ | 368,824.82 |

<sup>1</sup> Contingency was established at 3% of the construction budget.

<sup>2</sup> Balance as of 4-30-2023